

Name of Policy: Fire Safety Plan for the Kobacker Center Policy Number: 3364-143-10 Approving Officer: Chief Nursing Officer Responsible Agent: Administrative Director, Psychiatric Services Scope: The University of Toledo Medical Center Kobacker Center Building		 Effective date: Original effective date: September 18, 2023	
Key words: Kobacker, fire safety			
	New policy proposal		Minor/technical revision of existing policy
	Major revision of existing policy	X	Reaffirmation of existing policy

(A) Policy Statement

Fire safety and evacuation plans, including a description of special staff actions, are required and must include procedures for evacuation of patients with needs for containment or restraint and post-evacuation containment, a written plan for maintenance of the means of egress, procedures for defend in place, and procedures for a full-floor or building evacuation, where necessary.

(B) Purpose of Policy

The purpose of the plan is to ensure patient safety during a fire safety emergency.

(C) Scope

The scope of this plan covers the Kobacker Behavioral Health Building.

(D) Procedure

- (1) The written plan for maintenance of the means of egress can be found in [S-08-043 Campus Hallways](#).

- (2) The written plan fire response procedure, including a defend in place strategy, can be found in [LS-08-001 Code Red – Fire Response Procedure](#). This plan also outlines the means for reporting fires and notification.
- (3) The written mass notification policy can be found in [3364-61-06 Mass notification and crime prevention](#).
- (4) Procedures for a full-floor or building evacuation can be found in [EP-08-005 Code Green – Internal Evacuation Procedure](#).
- (5) The written plan for a lockdown can be found in [SM-08-003 Elevated Security Lockdown](#).
- (6) Evacuation procedures with the need for containment or restraint and post evacuation containment are as follows:
 - (a) Child and adolescent hospital (sector A). The primary nurse or staff person will be accountable for the children/adolescents in his/her group and shall evacuate them to the appropriate area as designated, and should it become necessary, outside the building. Immediately notify the charge nurse of any missing patient.
 - (b) Senior behavioral health unit (sector C). The primary nurse will be accountable for the patients in his/her group and shall evacuate them to the appropriate area as designated, and should it become necessary, outside the building. Immediately notify the charge nurse of any missing patient.
 - (c) The [UTMC Emergency Operations Plan \(EOP\) EP-08-009](#) will be used, and patients will be transferred until re-occupancy is established.
 - (d) Persons exiting the building from the west side will gather outside of the building, west of the parking area. Persons exiting the building from the east side will gather outside the building, east of the parking area.
 - (e) Emergency egress routes are clearly marked with illuminated EXIT signs.
 - (f) Emergency medical assistance is documented in [S-08-017 Summoning Emergency Medical Assistance for Injured Persons on Campus](#).
- (7) Emergency evacuation drills are conducted per [LS-08-002 Code Red \(Fire\) Drills](#).

(8) Building specific information.

- (a) Kobacker adolescent behavioral health is an 18 bed facility and senior behavioral health has 18 beds. The Kobacker Building consists of three smoke compartments outlined on the floor plan.
- (b) The doors are locked in patient areas. The adolescent behavioral health Unit is to be unlocked by keys provided to staff per [policy 3364-143-09 Fire Alarms and Extinguishers at Kobacker Center](#). The senior behavioral health unit is set on an automatic unlock when the fire alarm is triggered.
- (c) For further information or explanation of duties under this plan please contact Inpatient Psychiatry Nurse Director at 419-383-5454.
- (d) Fire extinguisher location/placement, testing and maintenance can be found in [LS-08-005 Fire Extinguisher Location, Placement, Testing and Maintenance](#) and the testing of fire alarm and fire suppression can be found in [LS-08-006 Testing of Fire Alarm and Fire Suppression Systems in Patient Care Areas and Residence Halls](#). Floor plans are available in the Facilities office.

(E) References

OAC: [Rule 1301:7-7-04 Emergency Planning and Preparedness](#)

Approved by: _____ /s/ Kurt Kless, MSN, MBA, RN, NE-BC Chief Nursing Officer _____ Date	Policies Superseded by this Policy • <i>None</i> Initial effective date: September 18, 2023 Review/Revision Date: July 13, 2026 Next review date:
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/s/

Stephanie Calmes, Ph.D., LPCC-S, LICDC-CS
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Date _____

Review/Revision Completed by:

Inpatient Behavioral Health Administration