


Name of Policy: <u>Fire Alarms, Extinguishers and Exit Doors at Kobacker Center</u> Policy Number: 3364-143-09 Department: Inpatient Behavioral Health Approving Officer: Chief Nursing Officer Responsible Agent: Administrative Director of Psychiatric Services Scope: Kobacker Center	 THE UNIVERSITY OF TOLEDO Effective Date: 09/05/2023 Initial Effective Date: 4/1984						
<table style="width: 100%; border: none;"> <tr> <td style="width: 40%; border: none;"><input type="checkbox"/> New policy proposal</td> <td style="width: 20%; border: none; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 40%; border: none;">Minor/technical revision of existing policy</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Major revision of existing policy</td> <td style="border: none; text-align: center;"><input type="checkbox"/></td> <td style="border: none;">Reaffirmation of existing policy</td> </tr> </table>		<input type="checkbox"/> New policy proposal	<input checked="" type="checkbox"/>	Minor/technical revision of existing policy	<input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy
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(A) Policy Statement

The fire alarms and fire extinguishers in the Kobacker Center will require a key. Exit door keys will be carried at all times by staff members.

(B) Purpose of Policy

The purpose of keyed access is to prevent unauthorized use of the alarms and extinguishers by patients and provide safe exit for staff and patients in the event of an emergency.

(C) Procedure

All UTMC inpatient behavioral health personnel will have keys to access the fire alarms, fire extinguishers and exit doors at all times. The Campus Police Department will also have keys.

In the event of an emergency, such as a fire, exit doors will be opened by staff to provide evacuation of patients through the nearest exit.

Approved by: /s/ _____ Date _____ Stephanie Calmes PHD, LPCC-S, LICDC-CS Administrative Director of Psychiatric Services /s/ _____ Date _____ Kurt Kless MSN, MBA, RN, NE-BC Director of Nursing/Chief Nursing Officer <i>Review/Revision Completed By: Inpatient Behavioral Health Administration</i>	Review/Revision Date: 10/84 4/02 12/85 4/04 12/86 3/07 9/87 5/25/2010 10/88 04/04/2014 10/89 02/16/2017 10/90 9/5/23 7/93 4/95 5/97 5/99
Next Review Date: 9/2026	
Policies Superseded by This Policy: 42-09	