

Name of Policy: Transporting patients and staff to and from the main hospital and the child and adolescent psychiatric unit

Policy Number: 3364-143-36

Approving Officer: Chief Nursing Officer

Responsible Agent: Nursing Director, Inpatient Behavioral Health

Scope: The University of Toledo Medical Center



Effective date: September 24, 2025

Original effective date: July 1984

Key words: Kobacker, inpatient psychiatry, child, adolescent, transport

<input type="checkbox"/>	New policy proposal	<input type="checkbox"/>	Minor/technical revision of existing policy
<input checked="" type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement

There will be appropriate means provided for transporting patients or staff to and from the main hospital and the Kobacker Center inpatient units (Kobacker child and adolescent and senior behavioral health).

(B) Purpose of policy

To assure appropriate and safe methods of transporting patients to or from the Kobacker Center inpatient units to/from the University of Toledo Medical Center.

(C) Procedure

(1) All incidents/occurrences that require transport to/from Kobacker Center inpatient units to/from the main hospital will be assessed by the unit's charge nurse or house supervisor to determine which of the following transport systems will be used.

(a) Use of a wheelchair via the tunnel should be utilized in non-emergency situations. The patient will be accompanied by two (2) individuals; one of the individuals must be a licensed person. This may include a social worker, RN, recreational therapist, etc.

- (b) An ambulance should be used only when the circumstances of the incident require expedient emergency care which would be delayed by transport through the tunnel or when the physical status of the patient is so unstable that transport by other means presents a serious health risk.
- (c) Lucas County Emergency Medical Services should be used only in those rare circumstances in which a life-threatening situation exists.

Approved by:	Policies superseded by this policy
<p>/s/ 9/24/2025</p> <p>Kurt Kless, MSN, MBA, RN, NE-BC Date Chief Nursing Officer</p>	<ul style="list-style-type: none"> • 1-M-15 <p>Initial effective date: 7/1984</p>
<p>/s/ 9/22/2025</p> <p>Kassa Casey, MSN, RN Date Nurse Director, Inpatient Psychiatry</p>	<p>Review/Revision Date:</p> <p>1994 5/1995 4/96 5/97 5/98 4/99 8/01 1/02 4/04 3/2007 5/17/2010 4/8/2014 1/21/2015 6/23/15 10/28/16 7/2/19 9/5/23 9/24/2025</p>
<p>/s/ 9/23/2025</p> <p>Tanvir Singh, MD Date Medical Director, CAPH Unit</p>	<p>Review/Revision Completed by: <i>Stephanie Calmes, Ph.D., LPCC-S, LICDC-CS</i></p>
	<p>Next review date: 9/24/2028</p>