


<b>Name of Policy:</b> <u>Transporting Patients and Staff To and From the Main Hospital and the Child and Adolescent Psychiatric Hospital</u> <b>Policy Number:</b> 3364-143-36 <b>Department:</b> Nursing Service – Kobacker Inpatient Psychiatric Hospital <b>Approving Officer:</b> Director of Nursing/Chief Nursing Officer <b>Responsible Agent:</b> Nursing Director Inpatient Behavioral Health <b>Scope:</b> The University of Toledo Medical Center	 <p><b>Effective Date:</b> 9/5/2023  Initial Effective Date: 7/1984</p>
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	
<input checked="" type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Reaffirmation of existing policy	

**(A) Policy Statement**

There will be appropriate means provided for transporting patients or staff to and from the main hospital and the Kobacker Center Inpatient Units (Kobacker Adolescent and Senior Behavioral Health).

**(B) Purpose of Policy**

To assure appropriate and safe methods of transporting patients to or from the Kobacker Center Inpatient Units to/from the University of Toledo Medical Center.

**(C) Procedure**

1. All incidents/occurrences that require transport to/from Kobacker Center Inpatient Units to/from the main hospital will be assessed by the unit’s Charge Nurse or House Supervisor to determine which of the following transport systems will be used.
  - a. Walking or use of a wheelchair via the tunnel should be utilized in non-emergency situations. The patient will be accompanied by two (2) individuals; one of the individuals must be a licensed person.
  - b. Campus Police may be called to transport a patient by van or patrol car. This would be especially appropriate for admission to Kobacker Center Inpatient Unit from the Emergency Department and would eliminate the time-consuming process of transporting patients through the tunnel on admission, which is difficult and unsafe for those patients who are confused or have acute psychiatric problems.
  - c. An ambulance should be used only when the circumstances of the incident require expedient emergency care which would be delayed by transport through the tunnel or when the physical status of the patient is so unstable that transport by other means presents a serious health risk.
  - d. Lucas County Emergency Medical Services should be used only in those rare circumstances in which a life-threatening situation exists. Kobacker Center Inpatient Unit staff will follow the directives in the Code 99 Addendum.

<p><b>Approved by:</b></p> <p>/s/ _____ Date _____                  Tamara Cerrone BSN,RN                  Nurse Director Inpatient Behavioral Health</p> <p>/s/ _____ Date _____                  Tanvir Singh, MD                  Medical Director, Kobacker</p> <p>/s/ _____ Date _____                  Kurt Kless, MSN, MBA, RN, NE-BC                  Director of Nursing / C N O</p> <p><i>Review/Revision Completed By:</i>  <i>Nursing Director,</i>  <i>Tamara Cerrone BSN, RN/ Stephanie Calmes PHD, \LPCC-S,</i>  <i>LICDC-CS</i>  <i>Kobacker UBC</i></p>	<p><b>Review/Revision Date:</b></p> <p>1994                      5/1995                      4/96                      5/97                      5/98                      4/99                      8/01                      1/02                      4/04                      3/2007                      5/17/2010                      4/8/2014                      1/21/2015                      6/23/15                      10/28/16                      7/2/19                      9/5/23</p> <hr/> <p><b>Next Review Date:</b> 9/2026</p>
<p><b>Policies Superseded by This Policy: 1-M-15</b></p>	