

Name of Policy:	<u>Clinical Affairs Committee Informational Updates</u>	
Policy Number:	3364-100-35-05	
Department:	Hospital Administration	
Approving Officer:	Chief Medical Officer and Dean, College of Medicine	
Responsible Agent:	Chief Executive Officer, UTM	
Scope:	The University of Toledo Medical Center	Effective Date: 07/16/2020 Initial Effective Date: 10/25/1993
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Major revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy		

(A) Policy Statement

The Hospital shall follow the procedures outlined below in order to provide the necessary informational updates to orient and train Clinical Affairs Committee members of the Board of Trustees.

(B) Purpose of Policy

All members of the Clinical Affairs Committee of the Board of Trustees will understand and fulfill their responsibilities.

(C) Procedure

1. The Chief Executive Officer, UTM will be responsible for assuring that, on an annual basis, specific time is dedicated to updating Clinical Affairs Committee members of the Board of Trustees on the following topics:
 - a. Roles and Responsibilities
 - b. Quality Improvement
 - c. Risk Management/Safety Programs
 - d. Medical Staff Credentialing/Privilege Delineation Process
 - e. Patient Rights
 - f. Regulatory Agency Activities
 - g. Evaluation of the hospital’s performance in relation to its mission, vision and goals.
3. Miscellaneous publications may be distributed by the Chief Executive Officer, UTM on a periodic basis for review by members of the Clinical Affairs Committee.
4. Clinical Affairs Committee members are also encouraged to attend formal continuing education programs related to Hospital Governing Body roles and responsibilities and shall be made aware of such programs on an ongoing basis.
5. Other resources as appropriate will be made available by Hospital Administration to assure adequate ongoing orientation and training of all Clinical Affairs Committee members.

Approved by: <u>/s/ Christopher Cooper, MD</u> <u>7/16/2020</u> Executive Vice President Clinical Affairs and Dean, College of Medicine <i>Review/Revision Completed By:</i> HAS Clinical Affairs Committee, Board of Trustees	Review/Revision Date: 7/22/96 07/16/2020 6/10/99 3/27/02 7/25/05 9/2/2008 5/23/2011 5/1/2017 4/1/2017 4/1/2020
	Next Review Date: 07/16/2023
Policies Superseded by This Policy: 7-35-05 - Clinical Affairs Committee Informational Updates	