

<b>Name of Policy:</b> <u>Critical Incident Debriefing</u> <b>Policy Number:</b> 3364-100-50-34 <b>Department:</b> Hospital Administration <b>Approving Officer:</b> Chief Executive Officer - UTMC <b>Responsible Agent:</b> Chief Medical Officer <b>Scope:</b> The University of Toledo Medical Center	  <b>Effective Date:</b> 7/1/2020 <b>Initial Effective Date:</b> October 9, 2001
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

**(A) Policy Statement**

It is the policy of the University of Toledo Medical Center (“UTMC”) to have a formal mechanism for debriefing available to staff and others involved in Sentinel Events and other such incidents.

**(B) Purpose of Policy**

To provide a mechanism that allows staff the ability to access appropriate services in order to debrief a critical incident.

**(C) Procedure**

- Contact Pastoral Care at Ext. 3851. If after hours or no answer, contact the UTMC operator to page Chaplain on call.
- If additional support is needed, contact the Psychiatry Consult Service through the hospital operators.
- Additional resources may be accessed through Human Resources/EAP by calling 419-530-4747.

**(D) Definitions**

A critical incident is defined as:

- An extraordinary event, circumstances or series of events which are outside the range of ordinary human experience.
- An overwhelming, powerful and generally disruptive event to individuals.

Examples: death (close family member, patient), sentinel events, lay offs.

<b>Approved by:</b>  <u>/s/</u> Richard P. Swaine, CPA Chief Executive Officer - UTMC  <i>Review/Revision Completed By:</i> HAS Pastoral Care	<u>07/01/2020</u> Date	<b>Review/Revision Date:</b> 1/31/05 3/3/2008 2/23/2011 2/1/2014 7/1/2017 7/1/2020
		<b>Next Review Date:</b> 7/1/2023
<b>Policies Superseded by This Policy:</b> 7-50-34 - Critical Incident Debriefing		