

**Procedure:** Cardiovascular Lab Instrument Pick-up



**Procedure Number:** SP-7

**Responsible Department:** Cardiovascular Lab/Sterile Processing

**Effective date:** 7/2025

**Scope:** University of Toledo Medical Center

## **PROCEDURE STATEMENT**

The Sterile Processing Department (SPD) will pick up and reprocess surgical instruments for the Cardiovascular Lab (CVL.)

## **PURPOSE OF PROCEDURE**

To ensure that instruments are reprocessed in a timely manner and that a clean case cart will always be available to CVL.

## **PROCEDURE**

### **SOILED INSTRUMENT PREP**

CVL will prepare soiled instruments for pickup by wiping used instruments free from gross soil, spraying soiled instruments with enzymatic spray, and covering the instrument trays with a moist towel.

Soiled instruments will be placed in a closed case cart provided by SPD. When necessary CVL will use a humipak if necessary when transporting to the cart.

### **INSTRUMENT PICKUP**

SPD Decontamination Room Staff will pick up soiled instruments from CVL at 5 PM and 11 pm daily, Monday through Friday.

CVL will call SPD (ext. 5107) for a pickup when:

- During a procedure day if the cart is full.
- When procedures are performed on weekends and have been completed.  
(*Cart does not have to be full.*)

**INSTRUMENT DELIVERY**

SPD will deliver CVL sterilized trays in a clean, closed case cart before 7:00 AM Monday through Friday. If there already is a case cart in CVL when delivering the instruments, SPD staff will bring it back to SPD whether or not it is empty or has soiled instrument trays in it.

SPD will ensure that CVL always has a clean, closed case cart.

Reviewed by:

/s/

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Todd Korzec  
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7/15/2025

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Date

/s/

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7/15/2025

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Date

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