


Name of Policy: <u>Weekend and Holiday Coverage</u> Policy Number: 3364-104-208 Department: Clinical Nutrition Approving Officer: Senior Hospital Administrator Responsible Agent: Chief Clinical Dietitian Scope: Clinical Nutrition	 Effective Date: 6/1/2022 Initial Effective Date: 5/99
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement

The Clinical Nutrition staff is available seven days per week including holidays.

(B) Purpose of Policy

To provide nutrition care in a timely manner.

(C) Procedure

Weekends:

1. A member of the clinical nutrition staff will be scheduled to work on Saturday (normal working hours).
2. Dietitians will be on-call by pager (419-218-3876) as needed on Sunday (9am-3pm) and when a Registered Diet Technician is scheduled alone.

Holidays:

1. A member of the clinical nutrition staff will be scheduled to work (normal working hours) and/or be on call as needed on holidays and when Registered Diet Technician is scheduled alone.

In case of an emergency, the Administrator on call will contact the Clinical Nutrition staff at home by phone.

Approved by: /s/ _____ Date _____ Michele Lovett RD, LD Chief Clinical Dietitian /s/ _____ Date _____ Russell Smith, B.S. Pharm D, MBA, BCPS Senior Hospital Administrator <i>Review/Revision Completed By:</i> Clinical Nutrition	Review/Revision Date: 10/00 5/04 5/05 6/2/2008 7/1/2011 12/12/2012 12/12/2014 4/23/19 5/17/2022 Next Review Date: 6/1/2025
Policies Superseded by This Policy:	