(A) **Policy Statement**

The laboratory has a protocol for Officer of the Day (OD) – On Call, to serve as Medical liaison between Clinical Lab personnel and Hospital Staff when a Pathologist’s assistance is needed.

(B) **Purpose of Policy**

To ensure the proper person is called and is available when a pathologist’s assistance is needed.

(C) **Procedure**

The Officer of the Day is responsible for assessing the urgency, appropriateness and legitimacy of non-routine testing requested outside of regular business hours. The O.D. is also responsible for relaying and discussing abnormal or critical results obtained outside of regular business hours with the ordering physician, if necessary.

1. Check the clinical laboratory schedule posted in the Central Office and confirm proper date on schedule.
2. Always call the First Call Physician.
3. In the event the First Call OD cannot be contacted, call the Second On-call Physician.
4. If the first or second on-call physician cannot be contacted, contact Medical Director.
5. If Medical Director is not available, contact the Chief Pathology Resident.