

<p>Name of Policy: <u>Procedural case review committee</u></p> <p>Policy Number: 3364-87-22</p> <p>Approving Officer: Chief of Staff Chief Executive Officer - UTMC</p> <p>Responsible Agent: Chief Medical Officer</p> <p>Scope: All University of Toledo Campuses</p>	 <p>Effective Date: 09/01/2023</p> <p>Initial Effective Date: 11/19/2003</p>
<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy
<input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy statement

It is the policy of the University of Toledo Medical Center and its Medical Staff that a Procedural Case Review Committee will be appointed as defined below.

(B) Purpose of policy

To define the composition and responsibilities of the Procedural Case Review Committee.

(C) Procedure

(1) Responsibilities

It shall be the responsibility of the Procedural Case Review Committee to review on a daily basis through SafetyNet all surgical and invasive procedures performed, at the University of Toledo Medical Center, both inpatient and outpatient and whether or not a specimen was removed to determine whether surgery was indicated. It shall review all clinical and pathologic reports, including autopsies, and ancillary information or data available. It may review the care of any patient admitted or receiving outpatient care at the University of Toledo Medical Center, and report in regular minutes or in a live presentation to the Medical Executive Committee a record of the discussions and conclusions of the Committee.

The Procedural Case Review Committee shall set up criteria for review of records of specific patients undergoing surgical or invasive procedures, or records of patients with unanticipated outcome or unexpected hospital death, and shall notify the attending physician if clarification is needed on any of their cases discussed at Committee, and solicit any additional pertinent comments that he/she may have. A written record will be maintained of the Committee's proceedings and submitted to the respective Service Chief for information and to the Executive Committee for approval. The minutes shall include attendance of members.

The Procedural Case Review Committee is a peer review committee as defined by section 2305.25 of the Ohio Revised Code. As such, the committee’s proceedings and records are held in confidence.

(2) Composition

The Procedural Case Review Committee shall consist of a chairman and at least one member from the Services of Surgery, Pathology, and other members as deemed desirable. They shall be appointed by the Chief of Staff.

<p>Approved by:</p> <p><u>/s/</u> <u>09/06/2023</u> Puneet Sindhvani, M.D. <u>Date</u> Chief of Staff</p> <p><u>/s/</u> <u>09/11/2023</u> Richard Swaine <u>Date</u> Chief Executive Officer - UTMC</p> <p><i>Review/Revision Completed by:</i> <i>Procedural Case Review Committee</i> <i>Medical Executive Committee</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none"> • <i>MS-022 Surgical Case Review Committee</i> <p>Review/Revision Date: 11/19/03 01/10/07 02/23/11 01/22/14 03/1/2017 3/01/2020 8/23/2023</p> <p>Next review date: 09/01/2026</p>