

<p>Name of Policy: <u>Professional Improvement Committee</u></p> <p>Policy Number: 3364-87-24</p> <p>Approving Officer: Medical Staff Medical Executive Committee</p> <p>Responsible Agent: Chief of Staff</p> <p>Scope: All University of Toledo Clinical Premises</p>	 <p>Effective date: 09/01/2023</p> <p>Original Effective date: 03/25/08</p>
<p><input type="checkbox"/> New policy proposal</p> <p><input type="checkbox"/> Major revision of existing policy</p>	<p><input checked="" type="checkbox"/> Minor/technical revision of existing policy</p> <p><input type="checkbox"/> Reaffirmation of existing policy</p>

(A) Policy statement

It is the policy of the University of Toledo Medical Center (“UTMC”) and its Medical Staff that appropriate review of medical care of practitioners be accomplished on a regular basis.

(B) Purpose of policy

To assign oversight of the professional improvement process for practitioners at UTMC to a committee of the Medical Staff

(C) Scope

This applies to all Practitioners with privileges granted by UTMC.

(D) Definitions

- (1) Practitioner – See UTMC Bylaws Part I, Section 1.3.26
- (2) Quorum – See UTMC Bylaws Part I, Section 7.4.2

(E) Procedure

- (1) Responsibility of Professional Improvement Committee

It is the responsibility of the Professional Improvement Committee (‘PIC’) to ensure that appropriate review of medical care provided by the Medical Staff and other practitioners at UTMC takes place as required by the Medical Staff Bylaws and as further outlined in policy 3364-87-27 Peer Review and Ongoing Professional Performance Evaluation and policy 3364-87-38 Focused Professional Practice Evaluation Intensive Review Policy. Cases or issues will be reviewed as determined by the Chair of the PIC, who may delegate this role. In addition, the committee will review issues brought by other peer review committees, including the Standard of Care Committee, practitioner issues identified by the Quality & Safety Council, peer review

Medical Staff and Department Committees and Departmental Morbidity and Mortality Committees

(2) Composition

- a. Chair. The PIC is chaired by the UTMC Medical Staff Chief of Staff (“Chief of Staff”).
- b. Voting Members. Members of the PIC will be appointed by the Chief of Staff and include physician Members of the clinical services offered at UTMC, the UTMC Chief Medical Officer, UTMC Chief Nursing Officer, a Nurse Practitioner, and a Physician Assistant. Designees are not permitted unless approved by the Chief of Staff.
- c. Ex-officio Members Without a Vote. A representative of UTMC administration, as well as UTMC and Medical Staff Office support staff will attend meetings. A member(s) of the UToledo Office of Legal Affairs will attend as an advisor.
- d. Guests. The PIC may invite members in certain specialties or with specific knowledge to present and or attend PIC meetings without a vote.

(3) The PIC or a designated sub-committee will be responsible for taking appropriate actions regarding privileges, authority to practice and the scope of practice under the Medical Staff Bylaws and related policies and procedures, assigning proctors, monitoring performance and ensuring the correct and appropriate collection of quality and peer review data.

(4) The PIC may request an outside review for any manner where appropriate.

(A) The PIC is a peer review committee as defined by section 2305.25 of the Ohio Revised Code. As such, the committee’s proceedings and records are held in strict confidence.

<p>Approved by:</p> <p>_____</p> <p>Puneet Sindhvani, M.D. Chief of Staff</p> <p>_____</p> <p>Date</p> <p><i>Review/Revision Completed by: Medical Executive Committee</i></p>	<p>Policies Superseded by This Policy:</p> <p>Review/Revision Date: 07/23/08 02/23/11 02/27/13 09/01/16 09/01/19 06/01/23</p> <p>Next review date: 06/01/26</p>