

NURSING SERVICES GUIDELINE 6CD INPATIENT DETOX UNIT

Guideline: Admission procedures

Policy Number Superseded:

Responsibility: Department Directors/Lead Nurses/Detox Floor Nurses/Designees

Purpose of Guideline: To assure that patients are admitted to the unit in a legal and appropriate manner.



Effective Date:
April 23, 2025

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August 2017

Procedure:

- (A) The patient will sign the admission forms, release of information forms, and patient rights forms prior to, or at the time of, admission.
- (B) Direct admit patients will be registered in main lobby or ED registration. Detox staff will escort patient to the unit.
 - (1) Staff will send home any extra belongings with family or friends.
 - (2) Only the patient is allowed to be brought up to detox unit. No visitors on unit.
- (C) Every patient will have a nursing assessment completed by the registered nurse. Other hospital admission procedures will be completed as described in [policy and procedures 3364-120-13 Nursing Admission Procedures](#).
- (D) When the patient arrives on the detox unit, he/she is escorted to the intake room. The patient should not be left alone or out of view of staff until:
 - (1) Patient is searched for contraband.
 - (2) All belongings are inventoried and secured per [guideline Search for contraband/ patient belongings](#).
 - (3) Patient reviews and signs the patient program participation form.
- (E) Assigned staff should complete the nursing assessment.

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- (1) Complete physical assessment.
 - (2) History.
 - (3) Obtain urine sample.
 - (4) Document in EMR.
- (F) Assigned staff should orient patient to the unit, room, environment, staff, program, and meal ordering (see [guideline Meals and nutrition](#)).
- (G) RN will notify the attending physician of significant findings and obtain orders.

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