

NURSING SERVICE GUIDELINES GENERAL

Guideline: Nursing research

Policy Number Superseded: 3364-110-06-04

Responsibility: Nursing Services Administration

Purpose of Guidelines: To facilitate nursing research, all nursing research activities will comply with University of Toledo institutional policies on research.



Effective Date:

January 20, 2026

Initial Effective Date:

January 20, 2026

Procedure:

- (A) All research investigators from UT (faculty, staff, or student), and research investigators from other institutions, who are using patients from UTMC in their research, need to follow UT's Institutional Review Board (IRB) policies.
- (B) Research investigators from other institutions, not using patients from UTMC (subjects may be UT staff or students) need to follow the IRB rules from their institution.
- (C) Research investigators and their supervisors shall be responsible for insuring that all research, both exempt and non-exempt, involving human subjects, is submitted to the IRB.
- (D) Research investigators and their supervisors may make a preliminary determination that a given protocol, which involves human subjects, should be exempt from full IRB review under section II.A.2b of the "Assurance of Compliance with HHS Regulations for Protection of Human Research Subjects," as written by UT.
- (E) If the research investigator and supervisor wish to claim exemption, they shall prepare and forward to the IRB, a "request for designation as exempted research," a summary of the protocol, a copy of the tool, and the informed consent form.
- (F) The ultimate decision on exemption will rest with the chairman of the IRB.

- (G) A summary of the nursing research finding should be submitted to the CNO at the completion of the study.

Approved by:

Kurt Kless, MSN, MBA, RN, NE-BC
Chief Nursing Officer

Initial effective date:

January 20, 2026

Review/Revision Completed by:

*Kurt Kless, MSN, MBA, RN, NE-BC
Chief Nursing Officer*

Review/Revision Date:

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Next review date:

January 20, 2029