

<b>Name of Policy:</b> <b>Assignment of Nursing Care</b> <b>Policy Number:</b> 3364-124-18 <b>Approving Officer:</b> Chief Executive Officer <b>Responsible Agent:</b> Chief Nursing Officer <b>Scope:</b> The University of Toledo Medical Center Operating Room (OR)/Perioperative Services		 <b>Effective date:</b> 12/2025 <b>Original effective date:</b> October 1987	
Key words: Assignment, Nursing Care, Supervision, Operating Room, Surgical Intervention			
	New policy proposal		Minor/technical revision of existing policy
	Major revision of existing policy	X	Reaffirmation of existing policy

(A) Policy statement

The operations supervisor (OS), or designee, is responsible for the assignment and supervision of all nursing care activities provided in the operating room (OR) and in those areas of the hospital where patients require surgical intervention.

(B) Purpose of policy

To establish and assure continuity of care for those patients undergoing surgical intervention.

(C) Procedure

- (1) Assignments are written, using an approved assignment sheet. The role of the circulator is assigned only to a registered nurse (RN).
- (2) The complexity of the procedure and the acuity of the patient determine patient care requirements. Assignments for patient care are based on these considerations while promoting optimal patient outcomes.
- (3) OR personnel have training and knowledge of multiple surgical services. Personnel are assigned to a specific specialty based on experience and staffing needs.

- (4) Specialty teams provide coverage for most orthopedic and cardiovascular procedures. In the event of a shortage of specialty team staff, the specialty team will be assigned at the discretion of operating supervisor or designee.
- (5) When necessary for patient safety, OR personnel will be sent to other areas of the hospital to assist with surgical intervention.

<p><b>Approved by:</b></p> <p>/s/</p> <hr/> <p>Daniel Barbee, MBA, BSN, RN, FACHE Chief Executive Officer</p> <p>12/19/2025</p> <hr/> <p>Date</p> <p>/s/</p> <hr/> <p>Kurt Kless, MSN, MBA, RN, NE-BC Chief Nursing Officer</p> <p>12/18/2025</p> <hr/> <p>Date</p>  <p><i>Review/Revision Completed by: Operating Room Management</i></p>	<p><b>Policies Superseded by this Policy:</b></p> <ul style="list-style-type: none"> <li>• 4-18</li> </ul> <p>Initial effective date: October 1987</p> <p>Review/Revision Date:</p> <p>1988 1989 September 1990 September 1991 March 1993 September 1995 July 1996 January 1999 July 2002 July 2005 June 10, 2008 September 2011 October 10, 2014 February 1, 2016 August 1, 2019 December 31, 2022 December 2025</p> <p>Next review date: 12/2028</p>
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