Name of Policy:	**Reporting of Accidents or Suspicious Injuries**	
Policy Number:	3364-117-15	
Department:	Emergency Services	
Approving Officer:	Chief Nursing Officer (CNO	
Responsible Agent:	Nursing Director, Emergency Department (ED)	**Effective Date**: 10/1/2023
Scope:	Emergency Services	Initial Effective Date: 5/1977

_____	New policy proposal	_____	Minor/technical revision of existing policy
X	Major revision of existing policy	_____	Reaffirmation of existing policy

(A) Policy Statement

A list is provided to nursing personnel regarding injuries and other suspicious incidents that are required by law to be reported to the appropriate law enforcement agencies per ORC 2921.22.

(B) Purpose of Policy

To provide a uniform policy for ED personnel to follow when dealing with definite/suspicious injuries and situations that are required by law to be reported to law enforcement.

(C) Procedure

1. Weapons
   - All gun shot wounds, including BB guns, pellet guns, air guns, target pistols
   - All stab wounds, regardless of identity of weapon – knife, box cutter, etc.
   - Any item used to sustain injury to a person
2. Possession of a Lethal Weapon in the Emergency Department
   - Notify Campus Police immediately
   - Do not attempt to disarm the individual
3. Criminal Abortion
4. Child Abuse / Neglect/ Sexual assault/ Human Trafficking
   - Notify the law enforcement agency in the county of which the incident occurred
   - Notify the county Children's Protective Services Agency
   - Failure to report child abuse/neglect results in criminal punishment per ORC 2151.99.
5. Elderly Abuse / Neglect / Exploitation/ Sexual Assault/ Financial Abuse
   - Notify the law enforcement agency in the county of which the incident occurred
6. Deaths in the ED
   - Any person brought to the ED and declared DOA or dead after arrival is to be reported to the Lucas County Coroner's office
   - Toledo Police Department or appropriate law enforcement where death occurred is to be notified of any death that appears to have occurred under suspicious circumstances.
   - If the patient has been transferred to UTMC ED from another facility or another county and is pronounced dead in the ED, the Lucas County Coroner's office is to be notified.
7. Animal Bites
   - ALL bites are to be reported to the Lucas County or other appropriate Health Department. The form for reporting is kept in triage and is to be completed and faxed.

Note:

- All clothing and personal belongings are to be secured in a paper bag. It must be documented in the medical record what was secured in the bag and to whom it was released. The chain of custody is to be completed and a copy kept.
- If any weapons are released to law enforcement, it must be documented in the medical record what was released and to whom.

Approved by:		**Review/Revision Date:**
/s/ Julia Benfield, BSN, RN, CEN Nursing Director, Emergency Department & House Supervisors		3/85 6.9.14 9/86 10.20.14 8/87 10.2020 9/88 10.2023 8/90 10/92 6/95 8/96 6/99 7/02 8/05 2/2008
/s/ Kurt Kless, MSN, MBA, RN, NE-BC Chief Nursing Officer *Review: Policy & Standard Committee, 6/14, 10/17, 10/2020, 10/2023* *Review Completed By: Julia Benfield, BSN, RN, 10/2017, 10/2020, 10/2023*	Date	**Next Review Date:** 10/2026
Policies Superseded by This Policy: 5-7-1		