

<b>Name of Policy:</b> Environmental Safety Checks  <b>Policy Number:</b> 3364-120-64  <b>Approving Officer:</b> Chief Nursing Officer Medical Director  <b>Responsible Agent:</b> Administrative Director  <b>Scope:</b> The University of Toledo Medical Center		  <b>Effective date:</b> September 30, 2025  <b>Original effective date:</b> June 1, 2014	
Key words: Inpatient psychiatry, safety, environment, facilities, maintenance			
<input type="checkbox"/>	New policy proposal	<input checked="" type="checkbox"/>	Minor/technical revision of existing policy
<input type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement

Environmental safety checks will be completed and documented at least daily by the designated behavioral health staff member. A pro-active environment risk assessment will be conducted at a minimum annually by program leadership and representatives from the office of public safety and facilities maintenance.

(B) Purpose of policy

To ensure a safe physical environment for patients, staff, and visitors.

(C) Procedure

- (1) A general surveillance of each patient room is conducted at least daily, giving care and respect to patient's property, and leaving room in condition it was found.
  - (a) Windows are inspected including sills, frames, and window coverings.
  - (b) Window and shower coverings.
  - (c) Breakable and/or ligature items.
  - (d) Bathrooms are inspected for cleanliness, broken tiles, plumbing issues; pull back shower curtain and inspect inside shower, inspect toilet paper roll holder, etc.
  - (e) Contraband/food.
  - (f) Bed and chair alarms for safety.

