

Name of Policy: Patient Visitors Policy Number: 3364-120-83 Approving Officer: Chief Nursing Officer Service Chief Responsible Agent: Chief Nursing Officer Service Chief Scope: The University of Toledo Medical Center		 Effective date: April 1, 2023 Original effective date: June 1, 2014	
Key words:			
	New policy proposal	X	Minor/technical revision of existing policy
	Major revision of existing policy		Reaffirmation of existing policy

(A) Policy statement

Patient visitors are an essential component of the healing process and integral to maintaining a therapeutic milieu.

(B) Purpose

To protect the privacy and safety of patients and maintain a therapeutic milieu.

(C) Procedure

- (1) Visiting hours are maintained and managed by the Inpatient Behavioral Health Unit staff.
- (2) If the visitation hours do not meet the needs of the patient’s family/friends, another block of time will be designated with the approval of the Administrator/Charge Nurse/Designee
- (3) All visitors must sign in arrival and agree to keep confidential the names and situations of other patients on the unit.
- (4) If problems arise with visitors on the unit, the Administrator/Charge RN/Designee evaluates the need for security involvement. Every effort will be made by staff to resolve the issue to preserve the dignity and safety of all patients and visitors without involving security.

