

Name of Policy: Fire Alarms, Extinguishers and Exit Doors at Kobacker Center		 Effective date: September 5, 2023 Original effective date: April 1984	
Policy Number: 3364-143-09			
Approving Officer: Chief Nursing Officer			
Responsible Agent: Administrative Director, Psychiatric Services			
Scope: The University of Toledo Medical Center Kobacker Center Building			
Key words: Kobacker, fire, alarms, extinguishers, exit			
	<input type="checkbox"/> New policy proposal	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Minor/technical revision of existing policy
	<input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/>	<input type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement

The fire alarms and fire extinguishers in the Kobacker Center will require a key. Exit door keys will be carried at all times by staff members.

(B) Purpose of Policy

The purpose of keyed access is to prevent unauthorized use of the alarms and extinguishers by patients, and to provide safe exit for staff and patients in the event of an emergency.

(C) Procedure

All UTMC inpatient behavioral health personnel will have keys to access the fire alarms, fire extinguishers and exit doors at all times. The campus police department will also have keys.

In the event of an emergency, such as a fire, exit doors will be opened by staff to provide evacuation of patients through the nearest exit.

Approved by:

/s/

Kurt Kless, MSN, MBA, RN, NE-BC
Chief Nursing Officer

Date

/s/

Stephanie Calmes, Ph.D., LPCC-S, LICDC-CS
Administrative Director, Psychiatric Services

Date

Review/Revision Completed by:

Inpatient Behavioral Health Administration

Policies Superseded by this Policy

- 42-09

Initial effective date:

April 1984

Review/Revision Date:

October 1984	May 1999
December 1985	April 2002
December 1986	April 2004
September 1987	March 2007
October 1988	May 25, 2010
October 1989	April 4, 2014
October 1990	February 16, 2017
July 1993	September 5, 2023
April 1995	
May 1997	

Next review date:

September 5, 2026