

Name of Policy: Securing Kobacker Center Against a Potential Threat			
Policy Number: 3364-143-26			
Approving Officer: Chief Nursing Officer			
Responsible Agent: Administrative Director, Psychiatric Services			
Scope: The University of Toledo Medical Center Kobacker Center Building			
Effective date: May 28, 2024			
Original effective date: September 2002			
Key words: Kobacker, potential threat, security, campus security			
	New policy proposal	X	Minor/technical revision of existing policy
	Major revision of existing policy		Reaffirmation of existing policy

(A) Policy Statement

To ensure that appropriate steps will be taken when there is a potential threat to the safety of patients or treatment staff or to the business operations located in the Kobacker Center.

(B) Purpose of Policy

To ensure a safe environment for all patients and treatment staff located in the Kobacker Center.

(C) Procedure

(1) If a threat of physical violence is deemed credible against any patient, staff, or guest at the Kobacker Center, the building will be secured and campus security will be notified at 383-2600. Threats may include but not be limited to:

(a) General statement regarding terrorism.

- (b) Threats of abduction.
 - (c) Threats to a staff member.
 - (d) Threats to a patient/family member.
- (2) Notifications will be made to the house supervisor, the psychiatric nursing director (or designee), department administrator, and chief nursing officer upon discovery of safety concern.
- (3) An overhead announcement shall be made during normal business hours that states: "Attention all personnel, the Kobacker Center will be under a lock down. Please await further instruction."
- (4) All external doors will remain secured including doors to the pedestrian tunnel.
- (5) Signs shall be posted on external doors instructing those seeking entry to call their prospective areas. Phone calls shall be directed to:
- (a) Child/Adolescent Inpatient Unit - (419) 383-5473.
 - (b) Senior Behavioral Health Inpatient Unit - (419) 383-6259.
- Patient visitation may be cancelled based off clinic threat levels and/or communication with campus security or the police department.
- (6) Contents of all packages may be searched, or visitors will be encouraged to leave packages outside the building.
- (7) In circumstances of eminent threat, to account for staff, patients, and visitors, all individuals will be instructed to gather in a designated area in each unit to ensure their safety.
- (a) Administrative wing – Davenport conference room.
 - (b) Child and adolescent inpatient unit – nursing station.
 - (c) Senior behavioral health inpatient unit – dining room.
- (8) All interior doors are to be locked, and all individuals are to stay away from windows until the "all clear" is given.

<p>Approved by:</p> <p><u>/s/</u> Kurt Kless, MSN, MBA, RN, NE-BC Chief Nursing Officer</p> <p>_____</p> <p>Date</p> <p><u>/s/</u> Stephanie Calmes, Ph.D., LPCC-S, LICDC-CS Administrative Director, Psychiatric Services</p> <p>_____</p> <p>Date</p> <p><u>/s/</u> Ben Schoonmaker Director Hospital Security</p> <p>_____</p> <p>Date</p> <p><i>Review/Revision Completed by:</i> Inpatient Behavioral Health Administration</p>	<p>Policies Superseded by this Policy</p> <ul style="list-style-type: none">• 42-61 <p>Initial effective date: September 2002</p> <p>Review/Revision Date: April 2004 March 2007 May 2010 September 2011 April 4, 2014 March 2, 2017 March 1, 2020 June 1, 2021 May 28, 2024</p> <p>Next review date: May 28, 2027</p>
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