


Name of Policy:	<u>Consent Forms</u>	
Policy Number:	3364-134-11	
Department:	Radiation Oncology	
Approving Officer:	Chief Executive Officer - UTMC Clinical Service Chief, Radiation Oncology	
Responsible Agent:	Technical Manager, Radiation Oncology	
Scope:	Radiation Oncology	
		Effective Date: 03/01/2021
		Initial Effective Date: 9/5/1980
<input type="checkbox"/> New policy proposal <input checked="" type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Major revision of existing policy <input type="checkbox"/> Reaffirmation of existing policy		

(A) Policy Statement

Radiation Oncologists are responsible for the explanation and signing of the consent form(s) prior to patient’s simulation.

(B) Purpose of Policy

To inform the patient of the nature and purpose of the treatments, alternate methods of treatment, intent of the treatment (palliative or curative) risks involved and the possibilities of complications and to obtain permission to administer radiation.

(C) Procedure

1. The physician will verify that all blanks on the consent form(s) are appropriately completed.
2. Have the patient read the completed consent form(s) and, insofar as feasible, ascertain that he/she understands what is read.
3. If the patient is unable to read, read the completed consent form to the patient and explain it to him/her, his/her guardian, or next of kin.
4. Have the patient, guardian or next of kin sign the consent form(s) upon agreement.
5. Have the physician sign the consent form(s).
6. Have a witnessing person sign the consent form(s).
7. Scan the completed consent form(s) in appropriate section of the Radiation Therapy ARIA chart.
8. Consent forms must be current; they must be signed within 60 days prior to treatment.

Approved by:	Review/Revision Date:
<u>/s/</u> 03/09/2021	10/22/1985 4/1999
Mersiha Hadziahmetovic MD Clinical Service Chief, Radiation Oncology	10/1986 3/2002
	1987 1/2008
	1988 3/10/2011
	1989 10/1/2011
	2/1980 10/1/2014
	10/1992 10/1/2017
<u>/s/</u> 03/12/2021	1/1994 2/1/2018
Richard P. Swaine Chief Executive Officer -UTMC	3/1994 2/1/2021
	2/1995
	2/1996
	10/1997
<i>Review/Revision Completed By:</i> Michelle Giovanoli	
	Next Review Date: 2/1/2024
Policies Superseded by This Policy: 38-011	