Name of Policy: Hiring graduate therapists  
Policy Number: 3364-134-21  
Department: Radiation Oncology  
Approving Officer: Chief Executive Officer - UTMC  
Professor & Chairman, Radiation Oncology  
Responsible Agent: Technical Manager, Radiation Oncology  
Scope: Radiation Oncology  
Effective Date: 7/14/2023  
Initial Effective Date: 9/5/1980

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<th>New policy proposal</th>
<th>Minor/technical revision of existing policy</th>
<th>Reaffirmation of existing policy</th>
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(A) Policy Statement

The Department of Radiation Oncology shall employ for administration of radiation treatments only those therapists who have successfully completed examination for certification or registry. These examinations shall be given by approved certifying bodies, such as the American Registry of Radiologic Technology. Registered therapists shall keep their registration or certification in force on a yearly basis and shall be required to show evidence of such.

(B) Purpose of Policy

To help ensure a level of performance consistent with the goals of this department.

(C) Procedure

Any therapist hired by the Department of Radiation Oncology who is not registered or certified in his/her respective specialty, shall have successfully completed the appropriate examination leading to registration or certification in his/her respective specialty prior to employment.

Approved by:

/s/ Mersiha Hadziahmetovic, MD  
Associate Professor & Chair, Radiation Oncology  
Date: 7/14/2023

/s/ Richard P. Swaine  
Chief Executive Officer - UTMC  
Date

Review/Revision Completed By: Michelle Giovanoli

Next Review Date: 7/14/2026

Policies Superseded by This Policy: 38-21