(A) Policy Statement

All communications and records pertaining to patient care will be treated as confidential. [https://www.utoledo.edu/policies/hipaa.html](https://www.utoledo.edu/policies/hipaa.html)

(B) Purpose of Policy

To safeguard the privacy of the patient.

(C) Procedure

1. Patients should only be discussed with health care providers who have direct responsibility for care.

2. All written documents will have limited access and should only be viewed to provide patient care or to conduct quality assessment reviews, patient care reviews, and the like.

3. Patient care information will only be discussed in locations that provide patient privacy.

4. Where feasible, scientific presentation will block out the name of patient.

Approved by:

/s/ Mersiha Hadziahmetovic, MD
Associate Professor & Chair, Radiation Oncology

/s/ Richard P. Swaine
Chief Executive Officer - UTMC

Review/Revision Completed By:
Michelle Giovanoli

Review/Revision Date:

07/14/2023

Next Review Date:
7/1/2026

Policies Superseded by This Policy: 38-75