

<b>Name of Policy:</b> <u>Emergency Procedures: Radiation Safety, Fire, Electrical, Mechanical, Disaster, Tornado</u> <b>Policy Number:</b> 3364-135-041 <b>Department:</b> Radiology <b>Approving Officer:</b> Chief Operating Officer - UTMC <b>Responsible Agent:</b> Chairman & Professor, Radiology <b>Scope:</b> Radiology	 <b>Effective Date:</b> 5/1/2023 Initial Effective Date: 7/1/1981
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Major revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy	

**(A) Policy Statement**

The various emergency procedure protocols (radiation safety, fire, electrical, mechanical and disaster) are available on line at <http://www.utoledo.edu/depts/safety> All questions referring to any interpretation of radiation information can be referred to the Radiation Safety Office at extension 4301. All Radiology personnel will become familiar with these policies and their contents.

**(B) Purpose of Policy**

To ensure that Radiology personnel are able to handle emergency situations in a safe and efficient manner.

**(C) Procedure**

1. All Radiology employees will have access to on-line policies located at <http://www.utoledo.edu/depts/safety>
2. Personnel from each section are responsible to become familiar with policy location and contents.
3. The Radiation Safety Policies will be reviewed every three years.

<b>Approved by:</b>  <u>/s/</u> _____ <u>04/04/2023</u> Haitham Elsamaloty, MD Chairman & Professor, Radiology Date  <u>/s/</u> _____ <u>04/11/2023</u> Christine Stesney-Ridenour, FACHE Chief Operating Officer - UTMC Date  <i>Review/Revision Completed By:</i> <i>Haitham Elsamaloty, MD</i>	<b>Review/Revision Date:</b> 9/24/1990 7/1/1993 8/12/1999 9/1/2005 5/23/2008 5/20/2011 5/8/2014 5/1/2017 5/1/2020 5/1/2023  <b>Next Review Date:</b> 5/1/2026
<b>Policies Superseded by This Policy:</b> E-003	