

Name of Policy: <u>Interpretation Reporting</u> Policy Number: 3364-135-057 Department: Radiology Approving Officer: Chief Operating Officer - UTMC Responsible Agent: Chairman & Professor, Radiology Scope: Radiology	 Effective Date: 08/01/2022 Initial Effective Date: 7/19/1999
<input type="checkbox"/> New policy proposal <input checked="" type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Major revision of existing policy <input type="checkbox"/> Reaffirmation of existing policy	

(A) Policy Statement

The Department of Radiology will read and produce a typed report within twenty-four hours, for all exams/images completed. (Exceptions may be: OR’s, treatment planning, pain blocks, cysto’s, CT percutaneous pinnings, etc.)

(B) Purpose of Policy

To provide a diagnostic report for all exams and procedures within a 24 hour time period.

(C) Procedure

1. All exams will receive a radiologists interpretation within 24 hours.
2. Transcription of reports must include the following:
 - Patient name
 - Patient Medical record number
 - Requesting Provider name
 - Attending Provider name
 - Date of exam
 - Findings
 - Impression
 - Signature lines: radiologist
3. Reports are reviewed and signed (electronic verification) by the Radiologist and Resident involved.
4. Reports are distributed electronically:
 - Inpatients → electronically to HPF
 - Outpatients → electronically to HPF
 - Referring Physicians(s) → fax or email
 - Results are distributed electronically to the requesting provider, attending provider, and a copy goes into the patient’s medical record within 24 hours.

<p>Approved by:</p> <p><u>/s/</u> <u>07/22/2022</u> Haitham Elsamaloty, MD Chairman & Professor, Radiology Date</p> <p><u>/s/</u> <u>07/26/2022</u> Christine Stesney-Ridenour, FACHE Chief Operating Officer - UTM Date</p> <p><i>Review/Revision Completed By: Haitham Elsamaloty, MD</i></p>	<p>Review/Revision Date: 9/1/2005 5/23/2008 11/3/2008 5/20/2011 5/24/2014 10/27/2014 07/01/2017 07/01/2020 08/01/2022</p>
<p>Next Review Date: 08/01/2025</p>	
<p>Policies Superseded by This Policy: I-006</p>	