Name of Policy:	**Report Signatures**	THE UNIVERSITY OF TOLEDO MEDICAL CENTER
Policy Number:	3364-135-105	
Department:	Radiology	
Approving Officer:	Chief Operating Officer - UTMC	
Responsible Agent:	Chairman & Professor, Radiology	**Effective Date:** 5/1/2023
Scope:	Radiology	Initial Effective Date: 7/25/1997

_____	New policy proposal	_____	Minor/technical revision of existing policy
_____	Major revision of existing policy	X	Reaffirmation of existing policy

(A) Policy Statement

All Radiologic reports require a physician (Radiologist) signature before release from the department.

(B) Purpose of Policy

To verify that the reports are accurate.

(C) Procedure

Radiologists are required to verify/sign all reports of studies that they are responsible for interpreting and dictating. Non radiologists may not sign or place an electronic signature on any report.

Approved by:

/s/ — 04/11/2023
Haitham Elsamaloty, MD — Date
Chairman & Professor, Radiology

/s/ — 05/02/2023
Christine Stesney-Ridenour, FACHE — Date
Chief Operating Officer - UTMC

Review/Revision Completed By:
Haitham Elsamaloty, MD

Review/Revision Date:
8/18/1999
9/1/2005
5/28/2008
5/20/2011
5/21/2014
5/1/2017
5/1/2020
5/1/2023

Next Review Date: 5/1/2026

Policies Superseded by This Policy: R-020