

Name of Policy: <u>MRI stat requests after hours</u> Policy Number: 3364-135-146 Department: Radiology Approving Officer: Chief Operating Officer - UTMC Responsible Agent: Chairman & Professor, Radiology Scope: Radiology	 Effective Date: 9/1/2023 Initial Effective Date: 9/1/2014
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	
<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy	

(A) Policy Statement

It is the policy of the MRI Department to provide emergent MRI procedures to our patients after normal hours of operation.

(B) Purpose of Policy

To insure access to MRI after normal hours of operation for patients that may require immediate therapeutic intervention.

(C) Procedure

- The MRI Department will be covered with an on-call technologist after normal hours of operation:
Hours of Operation:
Monday through Friday – 7am-8:30pm
Saturdays 7:00am-3:30pm
Closed Sundays and Holidays
- To contact the on-call technologist using the contact information as provided on the MRI On-Call schedule.
- The MRI Procedure Screening Form must be completed prior to the MRI technologist being called in and discussed at the time of the call. This will alleviate wasted time that could be used to get another type of study if MRI is contraindicated on the patient.
- The MRI personnel will have 30 minutes from the time of the first page to report to work.
- Upon arrival, the MRI tech will call the nursing unit and let them know they are ready for the patient.

Approved by: <u>/s/</u> _____ 07/26/2023 Haitham Elsamaloty, MD Chairman & Professor, Radiology Date <u>/s/</u> _____ 07/20/2023 Ryan Landis, BSRT (R)(CT) Director, Radiology Date Review/Revision Completed By: Haitham Elsamaloty, MD	Review/Revision Date: 9/1/2014 9/1/2017 9/1/2020 9/1/2023 Next Review Date: 9/12/2026
Policies Superseded by This Policy:	