

Name of Policy: <u>Over-Exposure to Radiation</u> Policy Number: 3364-135-157 Department: Radiology Approving Officer: Chief Operating Officer - UTMC Responsible Agent: Chairman & Professor, Radiology Scope: Radiology	 Effective Date: 1/1/2023 Initial Effective Date: 1/1/2020
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement

Reports of radiation overexposure to personnel at the University of Toledo shall be investigated and reported.

(B) Purpose of Policy

To provide procedures for responding to reports of occupational exposures that exceed those limits established in the Ohio Administrative Code (OAC).

(C) Procedure

Any report of an occupational radiation exposure which exceeds the limits described in OAC 3701:1-38-12 will be reported to the Director of the Ohio Department of Health (ODH) in writing within 30 days, as required by Chapter 3701:1-38-21 (C)(1). Any reported exposure exceeding the limits described in Chapter 3701:1-38-21 (B)(2) will be reported to the Director (ODH) with 24 hours.

The individual for whom the overexposure was reported will be notified in writing of the overexposure upon receipt of the report.

An investigation will be conducted by the Radiation Safety Office to determine the circumstances related to the overexposure to aid in determining the root cause of the reported over-exposure.

After determining the cause of the overexposure, corrective action will be taken to avoid a recurrence.

Approved by: <u>/s/</u> _____ 01/04/2023 Haitham Elsamaloty, MD Chairman & Professor, Radiology Date <u>/s/</u> _____ 01/10/2023 Christine Stesney-Ridenour, FACHE Chief Operating Officer - UTMC Date <i>Review/Revision Completed By:</i> Haitham Elsamaloty, MD	Review/Revision Date: 1/1/2020 1/1/2023 Next Review Date: 1/1/2026
Policies Superseded by This Policy: F-001	