

<p><b>Name of Policy:</b> <u>Storage and Distribution of Respiratory Medications</u></p> <p><b>Policy Number:</b> 3364-136-03-08</p> <p><b>Department:</b> Pulmonary Services</p> <p><b>Approving Officer:</b> Senior Hospital Administrator</p> <p><b>Responsible Agent:</b> Director, Pulmonary Services</p> <p><b>Scope:</b> The University of Toledo Medical Center Pulmonary Services Department</p>	 <p><b>Effective Date:</b> 08/10/2023</p> <p><b>Initial Effective Date:</b> 8/1/2017</p>
<p> <input type="checkbox"/> New policy proposal                      <input checked="" type="checkbox"/> Minor/technical revision of existing policy  <input type="checkbox"/> Major revision of existing policy                      <input type="checkbox"/> Reaffirmation of existing policy </p>	

**(A) Policy Statement**

All medications administered by Respiratory Care personnel will be safely and securely stored in a locked container.

**(B) Purpose of Policy**

To provide safe and appropriate medication administration to all patients.

**(C) Procedure**

1. All medications will be removed from the Accudose Medication System prior to each round of therapy.
2. Following removal from the Accudose, medications for each patient will be placed in a separate plastic bag with an affixed patient identification label.
3. The medications will be transported for administration to each patient in a secure locked container which is permanently attached to Respiratory Care specific work stations on wheels (WOW's).
4. All Metered Dose Inhalers will be placed in a clean bag while in the secured locked container.
5. All medications will be administered as outlined in Hospital Policy #3364-136-03-01 "Preparation and Administration of Medications Used in Respiratory Care".
6. The MAR will be electronically signed at the time the medication is given to the patient.
7. Medications removed from the Accudose Medication System and not administered must be returned to the Accudose using the return medication procedure prior to the responsible therapist's end of shift.

