


Name of Policy: Code Yellow Response Plan Policy Number: 3364-103-PC-01 Approving Officer: Chief Executive Officer Responsible Agent: Spiritual Support Manager Scope: University of Toledo Medical Center		 Effective date: 2/13/2025 Original effective date: 3/1/1998	
Key words: Code Yellow, Chaplain, Pastoral Care, Response, Disaster			
	New policy proposal		Minor/technical revision of existing policy
	Major revision of existing policy	X	Reaffirmation of existing policy

(A) Policy statement

The Pastoral Care Department staff will participate in the Health Science Campus major disaster plan.

(B) Purpose of policy

To assist hospital personnel coordinate and tend to the needs of disaster victims and their family members.

(C) Procedure

- (1) Pastoral Care Department staff will follow the Code Yellow-Mass Casualty Disaster Procedure (policy number EP-08-001)
- (2) Scheduled manager will report to the Command Center in the main lobby of the hospital to receive assignments.
- (3) Scheduled Chaplains report to the Hospital Cafeteria, where the families and friends of disaster victims, discharged inpatients and discharged victims of the disaster will be located. Chaplains are to:
 - (a) Provide information and spiritual and emotional support.
 - (b) Facilitate communication. (i.e., phone calls, make calls, email, etc.)
 - (c) Provide hospitality i.e., food and amenities as permitted by Food and Nutrition Services.
 - (d) Any service that may add to the comfort of the patient or family member.
 - (e) If a code yellow occurs outside the regular department hours, the PC Department Manager or designee will call staff. Staff will report, with the required hospital identification, to the OTM department for assignment.
- (4) Key Phone Numbers:
 - (a) COMMAND CENTER: 383-5701, 5702, 5703, 5704 (Emergency Only)
 - (b) INFORMATION LINE: 383-6200 (For informational voicemail anytime)

<p>Approved by:</p> <p>/s/</p> <hr/> <p>Daniel Barbee Chief Executive Officer</p> <p>2/13/2025</p> <hr/> <p>Date</p> <p>/s/</p> <hr/> <p>Dan Deeter Spiritual Support Manager</p> <p>1/31/2025</p> <hr/> <p>Date</p> <p><i>Review/Revision Completed by: Spiritual Support Manager</i></p>	<p>Policies Superseded by This Policy:</p> <p>Initial effective date: 3/1998</p> <p>All Review/Revision Dates:</p> <p>4/2001 9/2002 3/2004 2/2005 10/2006 8/15/2008 10/29/2012 9/2/2015 10/23/2015 10/4/19 07/26/23 2/13/2025</p> <p>Next review date: 2/13/2028</p>
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