


<b>Name of Policy:</b> <u>Rescheduling of patients due to infectious processes</u> <b>Policy Number:</b> 3364-171-04-04 <b>Department:</b> Sleep Disorders <b>Approving Officer:</b> Senior Hospital Administrator <b>Responsible Agent:</b> Director, Sleep Disorders Center  <b>Scope:</b> The University of Toledo Medical Center Pulmonary Services Department	  <b>Effective Date:</b> 03/17/2023 Initial Effective Date: 03/17/2023
<input checked="" type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Reaffirmation of existing policy

**(A) Policy Statement**

All qualified and trained Polysomnographic Technologists will be able to recognize patients with common infectious processes

**(B) Purpose of Policy**

When a patient is found to have a condition that can be considered an infectious process, the patient will be rescheduled for a later appointment after the process has cleared.

**(C) Procedure**

When a patient is scheduled for a sleep study, staff will perform a routine screen for any infectious process. If the screen suggests the patient may have an infectious process, the patient will be scheduled for a later date that will allow the issue to resolve. Prior to the patient arriving for their appointment a call will be placed to ascertain if the issue has resolved. In the event the issue persists, the appointment will be postponed, and a new date scheduled.

Universal Precautions will be utilized during every face-to-face patient encounter. If a patient should arrive for testing and be found to have an infectious process, the situation will be carefully explained to the patient. A message will be sent to the Manager detailing the situation and the steps taken. The patient will be called to reschedule once the day staff return to work.

Situations that may preclude the patient from completing the study could include lice (refer to Neurodiagnostic Infection Control policy # 3364-138-03), new cough, fever, open sores/wounds, bed bugs (refer to Bed Bug Procedure policy # 3364-110- 01-11) and patients in active isolation. In the event the patient is assessed, and the decision is made to go ahead with the study, Universal Precautions and Blood Borne Pathogen standards will be used. Documentation will be provided explaining the rationale for continuing with the study.

