

STERILE PROCESSING PROCEDURE GENERAL

Procedure SP1-7: Cardiovascular lab instrument pick-up



Policy Number Superseded:

Responsibility: Operations Manager,
Sterile Processing

Effective Date:
December 2025

Purpose of Procedure: To ensure that
instruments are reprocessed in a timely manner
and that a clean case cart will always be available
to CVL.

Initial Effective Date:
August 16, 2018

Procedure:

The sterile processing department (SPD) will pick up and reprocess surgical instruments for the cardiovascular lab (CVL.)

(A) Soiled instrument prep.

CVL will prepare soiled instruments for pick-up by wiping used instruments free from gross soil, spraying soiled instruments with enzymatic spray, and covering the instrument trays with a moist towel.

Soiled instruments will be placed in a closed case cart provided by SPD. When necessary, CVL will use a humipak when transporting to the cart.

(B) Instrument pick-up.

SPD decontamination room staff will pick-up soiled instruments from CVL at 5pm and 11pm daily, Monday through Friday.

CVL will call SPD (ext. 5107) for a pick-up when:

- (1) During a procedure day if the cart is full.**

Procedure:
Cardiovascular lab instrument pick-up

2

- (2) When procedures are performed on weekends and have been completed.
(*Cart does not have to be full.*)

(C) Instrument delivery.

SPD will deliver CVL 's sterilized trays in a clean, closed case cart before 7am Monday through Friday. If there already is a case cart in CVL when delivering the instruments, SPD staff will bring it back to SPD whether or not it is empty or has soiled instrument trays in it.

SPD will ensure that CVL always has a clean, closed case cart.

Approved by:
Christopher Lehnert
Operations Supervisor, Sterile Processing

Initial effective date:
August 16, 2018

Review/Revision Completed by:
Operations Supervisor, Sterile Processing

Review/Revision Date:
December 12, 2019
December 2025

Next review date:
December 2028