

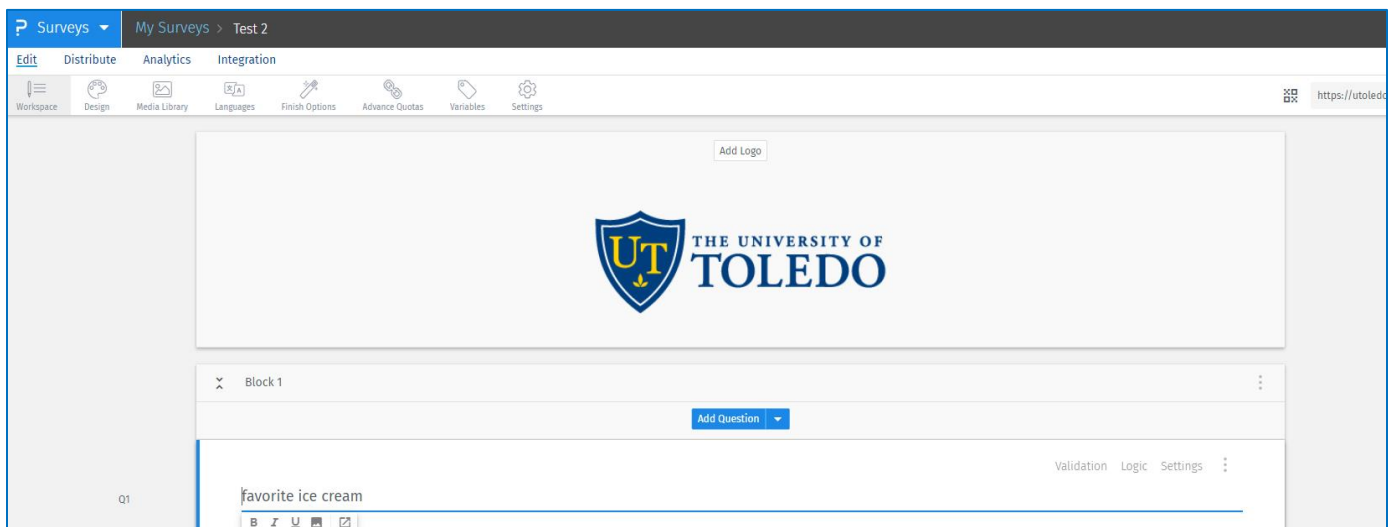
How to Enable Respondent Anonymity Assurance (RAA) on QuestionPro

Overview

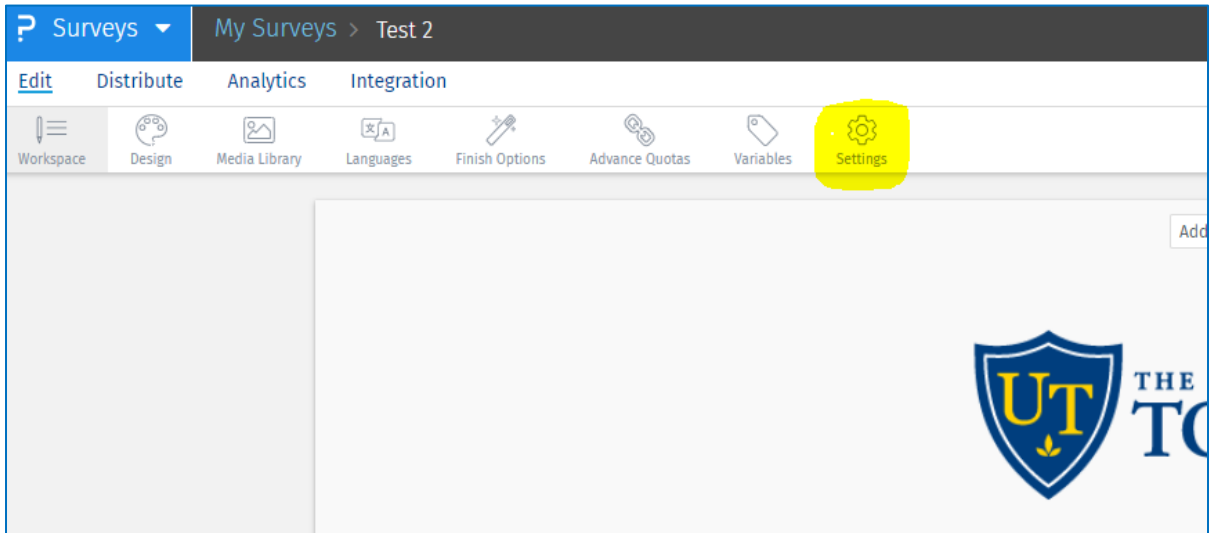
1. Respondent Anonymity Assurance (RAA) is a feature that once enabled on a survey, blocks respondents' email address, IP address, country code, and region data from being collected.
2. This is ideal for most surveys as it provides privacy protection.
3. Once RAA is enabled it is important to know that it CANNOT be turned off.
4. **RAA MUST be enabled for all research with human subjects that is under the scope of the Institutional Review Board (IRB) UNLESS it is necessary to collect email addresses, IP addresses, country codes, and/or regions with the data for research purposes AND it is approved by the IRB.**
5. If contact information needs to be collected for compensation, follow-up, or any other purposes, a separate survey needs to be created and should still have RAA enabled, except when necessary for research purposes and approved by the IRB.

How to Enable RAA

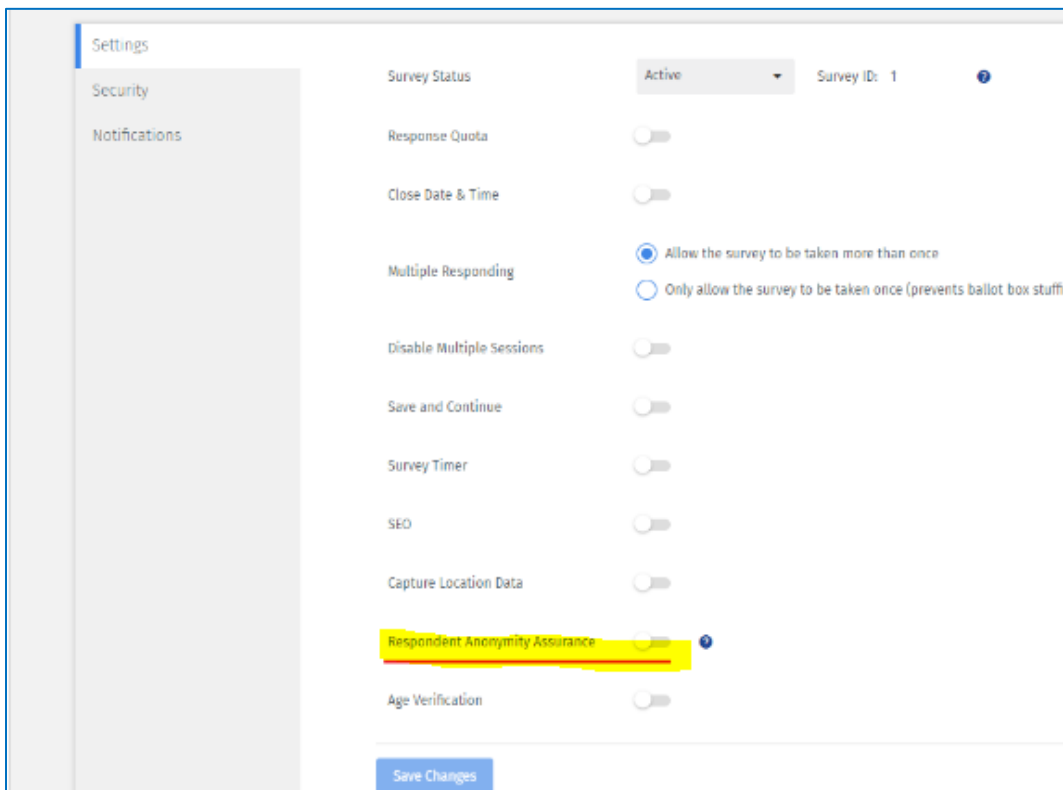
1. Once a survey has been started in QuestionPro, RAA can be enabled. Navigate to the survey workspace for the survey you want to enable RAA on.



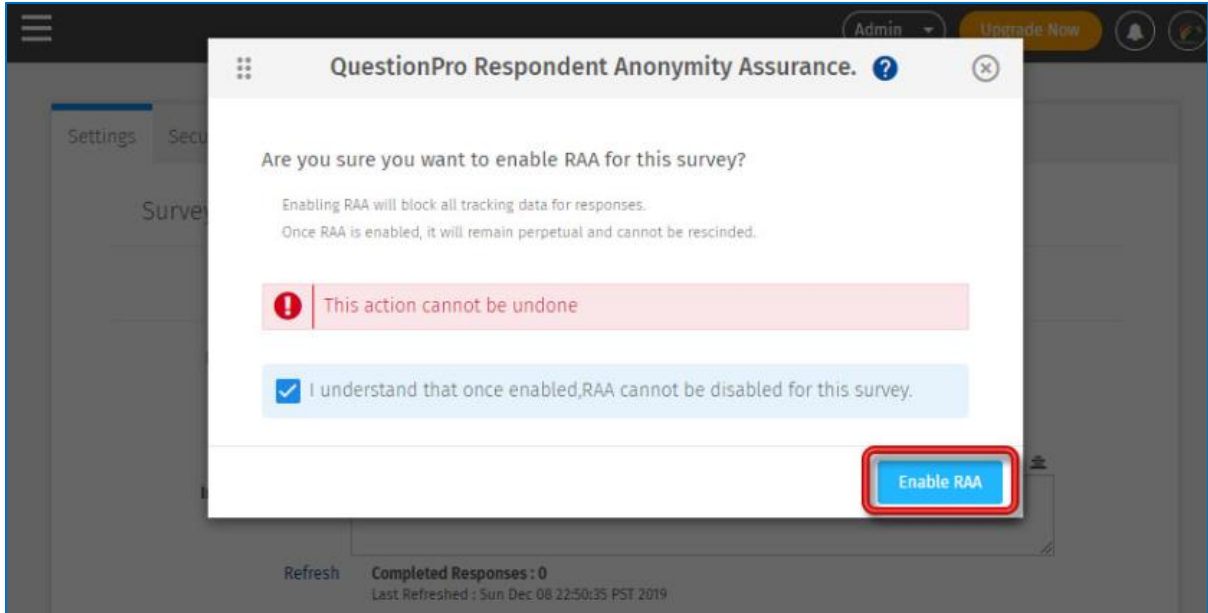
2. On the task ribbon near the top of the page, click 'Settings' to navigate to the settings page.



3. On the settings page, click the Respondent Anonymity Assurance toggle.




- A popup window will show on the screen, click on enable RAA.



- Once this is completed, RAA will be enabled for the survey. Email addresses, IP addresses, country code, and region data will be blocked.

Response Viewer Search

Display Questions Settings 

<input type="checkbox"/>	Response ID	Status	Timestamp (mm/dd/yyyy)	Time Taken (Seconds)	Respondent Email	Email List	IP Address	Country Code
<input type="checkbox"/>	140892801	Completed	08/15/2024 09:16:06	7	**RAA Blocked**	Default List-0	**RAA Blocked**	**RAA Blocked**
<input type="checkbox"/>	140583862	Completed	08/12/2024 13:53:41	13	**RAA Blocked**		**RAA Blocked**	**RAA Blocked**
<input type="checkbox"/>	140580964	Completed	08/12/2024 13:31:50	3	**RAA Blocked**		**RAA Blocked**	**RAA Blocked**
<input type="checkbox"/>	140580764	Completed	08/12/2024 13:30:29	2	**RAA Blocked**		**RAA Blocked**	**RAA Blocked**
<input type="checkbox"/>	140580537	Completed	08/12/2024 13:28:43	3	**RAA Blocked**		**RAA Blocked**	**RAA Blocked**
<input type="checkbox"/>	140576213	Completed	08/12/2024 12:57:44	9	**RAA Blocked**		**RAA Blocked**	**RAA Blocked**
<input type="checkbox"/>	140575430	Completed	08/12/2024 12:53:43	2	**RAA Blocked**		**RAA Blocked**	**RAA Blocked**