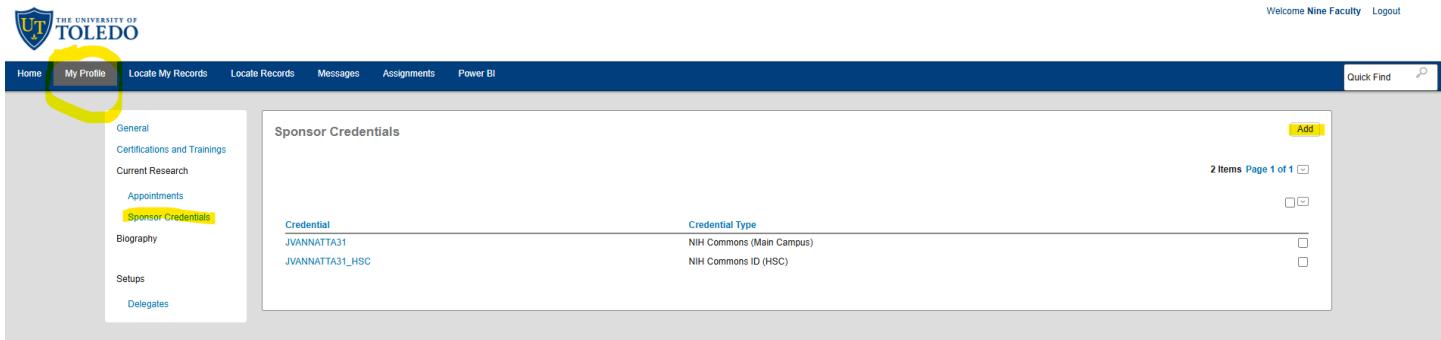


Instructions for Researchers:

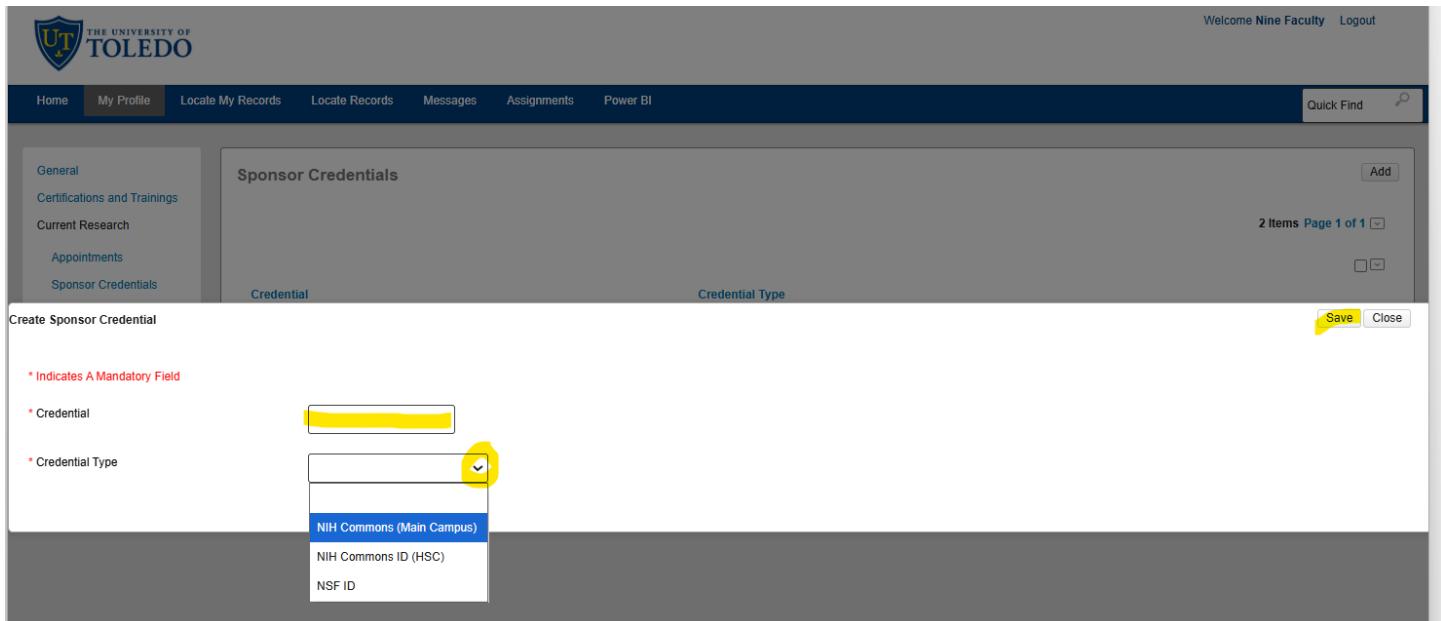
How to add your NIH credentials to your InfoEd profile

1. Log into InfoEd.
2. Navigate to the My Profile tab in the blue menu bar on the Portal page.
3. Click on Sponsor Credentials in the left menu.
4. Click Add in the upper right corner.

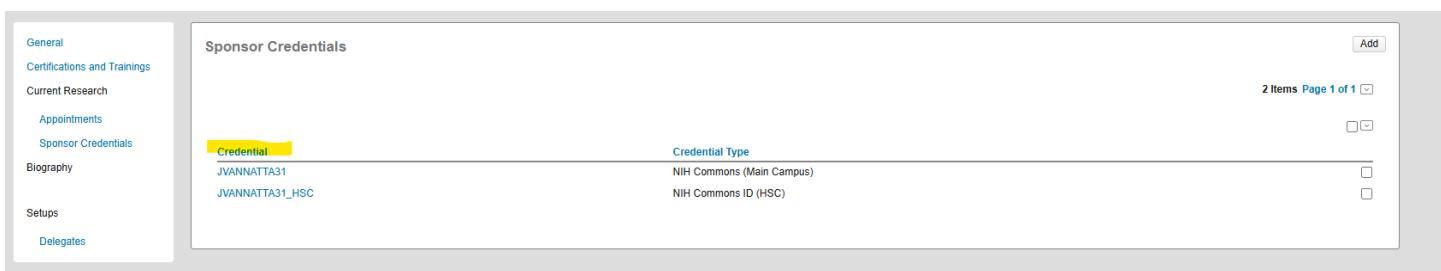


Credential	Credential Type
JVANNATTAA31	NIH Commons (Main Campus)
JVANNATTAA31_HSC	NIH Commons ID (HSC)

5. A pop-up window will open where you can enter your eRA Commons ID in the Credential Field.
6. Use the drop-down menu for Credential Type to select the appropriate NIH Commons campus.
7. Click Save and then Close.



You should then see your Credential listed on the Sponsor Credentials screen.



Credential	Credential Type
JVANNATTAA31	NIH Commons (Main Campus)
JVANNATTAA31_HSC	NIH Commons ID (HSC)