



### Sport Club Reimbursement Form

Dates Traveled: \_\_\_\_\_ Club: \_\_\_\_\_ City Traveled To: \_\_\_\_\_

Club / Individual to be Reimbursed: \_\_\_\_\_ Rocket ID #: \_\_\_\_\_

Local Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

\*\*\*\*\*

**EXPENSES INCURRED:**

**AMOUNT:**

Gasoline/Tolls: \$ \_\_\_\_\_

Membership Dues: \_\_\_\_\_

Hotels: \$ \_\_\_\_\_

Entry/Registration Fee \_\_\_\_\_

Other: ( \_\_\_\_\_ ) \$ \_\_\_\_\_

**TOTAL TO BE REIMBURSED:** \$ \_\_\_\_\_

Number of receipts attached: \_\_\_\_\_

*ALL INVOICES/**ORIGINAL** RECEIPTS MUST BE SUBMITTED WITH THIS FORM. REIMBURSEMENT CANNOT BE MADE WITHOUT THEM!*

Program Coordinator, Competitive Sports & Camps Signature: \_\_\_\_\_



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