

# Tenant Letters

## 1. Notice of Remedy Condition Letter

The law requires your landlord to maintain your home in a safe, decent, sanitary, and livable way. At the first sign of a problem in your home, call the landlord and send this letter. To create legal options, tenants must notify their landlords about problems IN WRITING! There are two versions provided for you. Use the one you prefer.

**Conditions Letter 1**

**Conditions Letter 2**

## 2. Violation of Privacy Letter

This letter can be used if your landlord has made an illegal entry into your home. The law generally requires the landlord to give you 24 hours notice of coming into your home! Get it [here](#)

Dear [landlord]:

I would like to clarify the requirement for notice before entering my apartment. According to Ohio Revised Code Section 5321.04, you, as landlord, must give me, as tenant, reasonable notice of your intent to enter, and may do so only at reasonable times. Twenty-four-hour notice is presumed to be reasonable. The law provides that if the landlord makes an entry in violation of this provision, the tenant may recover actual damages and obtain injunctive relief, together with attorney fees.

I will be pleased to arrange with you or any of your staff times for entry into my home. Please feel free to contact me to set up such appointments. I hope that you will abide by this request and that we can establish a more effective working relationship.

Sincerely,

Tenant Address

### 3. Security Deposit Letter

Give your landlord, IN WRITING, your forwarding address when you move out. Once you have left, the landlord has 30 days to return your security deposit. If you don't get all of it back, the landlord must send an itemized statement regarding the deductions. If you paid more than one month's rent for your security deposit, you should receive interest on the amount that is greater than your security deposit. **Security Deposit Letter**

Dear [landlord]:

This letter will serve as my request for the return of my security deposit in the amount of (\$\_\_\_\_\_.)

This letter is being sent to you in accordance with Ohio Revised Code Section 5321.16(B) and will serve to notify you that I expect the return of my security deposit, (plus interest,) by (thirty days after everyone leaves the home). Your failure to return my security deposit to me, (plus interest,) will cause me to pursue appropriate legal remedies, which may include double damages and reasonable attorney's fees.

My forwarding address is:

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Sincerely,

Tenant Address  
and phone

### 4. Sublease Agreement

Standard form for you to use for subleasing. Get it [here](#)

### 5. Notice of Illegal Entry

Form letter for you to use for illegal entry of landlord. Get it [here](#)

## **6. Notice of Intent to Breach Contract**

Another form letter to inform your landlord that you will be breaching your rental agreement.

Get it **here**

## **7. Notice of Neighbor's Interference**

Letter to landlord notifying him or her that the neighbors are hindering your stay at your place.

Get it **here**