







JEANNE ANN CLERY



4

Our Mission

Working together with college and university communities to create safer campuses.

WHAT WE DO

Education & Training

CATS: Comprehensive, Fundamentals, Online, Custom

Speaking engagements

Webinars

Initiatives

National Campus Safety Awareness Month

Kristin's Crusade

We Don't Haze

OVW Campus Grant Program

Membership

Policy

Technical Assistance

6

TODAY'S GOALS

- ❑ Review which Clery Act requirements must be supported by institutional policy.
- ❑ Share best practices for taking a new policy or procedure from theory to practice through highlighting emergency notification policies and procedures in the wake of COVID-19.
- ❑ Discuss how to set reasonable timelines and goals for drafting or updating policy depending on what your institution requires.

7

BREAKING DOWN THE ASR



8

INSTITUTIONAL RESPONSIBILITY

- Reduce silos while working to increase departmental accountability
- Who is/should be responsible for implementation?
- Is there an understanding of Clery requirements?

Many areas require accountability from multiple departments – for example, Dating Violence, Domestic Violence, Sexual Assault, and Stalking (DVSAS) and Prevention

9

POLICY STATEMENTS

- Procedures for students and others to report criminal actions or other emergencies (timely warnings, annual disclosure of crime statistics, list of titles for reporting, voluntary, confidential reporting)
- Security of and access to campus facilities and security considerations for maintenance of campus facilities
- Campus law enforcement (enforcement authority, jurisdiction, working relationship, arrest authority, agreements, accurate and prompt reporting, voluntary, confidential (counselors))
- Monitoring and reporting (noncampus locations of student organizations)

10

POLICY STATEMENTS

- Possession, use, sale, and enforcement – alcohol
 - Possession, use, sale, and enforcement – drugs
- Dating violence, domestic violence, sexual assault and stalking programs (DVSAS) and procedures
- Missing student notification - (on-campus student housing)

11

DESCRIPTIONS

- Security awareness programs
- Crime prevention programs
- Drug or alcohol-abuse education programs (Drug and Alcohol Abuse Prevention Programs – DAAPP – requirements under Drug-free schools and Communities Act DFSCA)

12

STATEMENTS

- Registered sex offenders
- Crime Statistics

13

CLERY ACT CRIMES: OVERVIEW

Criminal Offenses

- Homicide
- Sex Offenses
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson

Hate Crimes

VAWA Offenses

- Dating Violence
- Domestic Violence
- Stalking

Arrests & Disciplinary Referrals

- Weapons Law Violations
- Drug Abuse Violations
- Liquor Law Violations

CRIMINAL OFFENSES



15

CLERY ACT CRIMES



16

POLL

Which of the following emergencies or dangerous situations would **not** necessitate an emergency notification under the Clery Act?



1. Gas leak
2. Terrorist incident
3. String of larcenies
4. Civil unrest or rioting

17

ACCOUNTING FOR THE "OTHER"

Procedures for students and others to report criminal actions or other emergencies

- Every day campus professionals navigate unexpected emergencies and tragedies with care to best support their communities.
- As colleges and universities organize their responses to COVID-19, it can be beneficial to organize processes.

18

POLL

Do daily crime log requirements still apply to campuses when instruction moves online?

1. Yes
2. No
3. Unsure



19

My institution is currently remote and may remain that way through the Fall...



What Clery Act alerting requirements should we consider in response to COVID-19?

Who decides when we need to issue emergency alerts?

Do our daily crime log requirements still apply?

What constitutes an "emergency"?

Image courtesy of LA Johnson/NPR

20

COVID-19 CONSIDERATIONS

Revisit

- Procedures for sharing information
 - Making reports and filing complaints while remote
 - DVSAS Written Explanation of Rights & Options
 - Options to conduct disciplinary proceedings

Respond

- Proactively identify and share resources to support community members
 - Provide institutional and national resources
 - Ask folks what they need

21

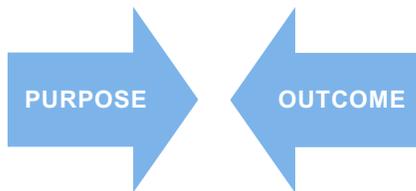
TODAY'S GOALS

- ✓ Review which Clery Act requirements must be supported by institutional policy.
- ❑ Share best practices for taking a new policy or procedure from theory to practice through highlighting emergency notification policies and procedures in the wake of COVID-19.
- ❑ Discuss how to set reasonable timelines and goals for drafting or updating policy depending on what your institution requires.

22

TRANSLATING THEORY INTO PRACTICE

"Say What You Do, Do What You Say"



23

THEORY

- Clearly define your "why" as you develop a process to implement policies and procedures
 - Ensure leadership or Clery compliance team is in agreement with these objectives
- Outline broad policy categories and note the elements needed in each category
 - Emergency Response and Notification
 - Evacuation Procedures
 - Testing

24

PRACTICE

- Form a policy management team or subcommittee within a Clery compliance team
- Define the responsibilities of policy and procedure stakeholders
- Specify a policy owner to track actions on the policy development and subsequent updates
- Examine responses by conducting After Action Reviews
 - Build on successful practices and identify strategies that may be repeated

25

TODAY'S GOALS

- ✓ Review which Clery Act requirements must be supported by institutional policy.
- ✓ Share best practices for taking a new policy or procedure from theory to practice through highlighting emergency notification policies and procedures in the wake of COVID-19.
- ☐ Discuss how to set reasonable timelines and goals for drafting or updating policy depending on what your institution requires.

26

IDENTIFY & PRIORITIZE

Now

- Identify the gaps and document which areas you want to initially address
- Determine which policies are most important to your campus' safety goals and Clery compliance
- Utilize available resources

27

RESOURCES TO CONSIDER



28

DRAFTING POLICY

Now

- Read current regulations and any current policy-related documentation already in existence
- Make policies accessible
 - Do: Use plain, precise, campus specific language
 - Break text and themes into consumable chunks
 - Do not: Use idioms, contractions, slang
 - Know your audience
- Get input from legal counsel
- Get input from stakeholders and departments affected by the policy

29

PUBLISHING & IMPLEMENTATION

Now

- Outline the intended audience and message to accompany policy roll-out
- Determine the channel(s) necessary to deliver messages relate to policy implementation
- Get institutional-wide buy-in
 - Utilize shared governance and top down if necessary
- Publish the document in a location where all who need it can find it

Ongoing

- Train everyone on the new policy as needed

30

PUBLISHING & IMPLEMENTATION

Follow up: 6-9 months

- Evaluate the results of your messaging, and note both successes and areas for improvement
- Consider creating a policy template for future policies

Follow up: 1-2yrs

- Consider performing audits with various groups in order to identify gaps and needs

31



Questions?

Become a Clery Center Member!

Clery Center Membership connects campus safety professionals with ready-to-use materials, resources, and strategies to help guide them through understanding and implementing the provisions of the Clery Act. With Membership you'll receive unparalleled expertise in the form of:



Learn more: clerycenter.org/become-a-member

33



2020 WEBINAR SERIES
**How to
CLERY**

October 8: Alerting Your Campus
December 10: Building a Clery Compliance Committee

All "How to Clery" webinars take place from 2:00-3:30pm ET

34



CLERY CENTER
85 Old Eagle School Road, Suite 103
Stratford, PA 19087
484.580.8754
info@clerycenter.org
clerycenter.org

Connect with us on social media!
@Clery Center