

Judith Herb College of Education
College Council Meeting
August 27, 2018
9:00 – 10:00 am
GH 3100C

Members Present: Vicki Dagistino-Kalniz, Jenny Denyer, Christine Fox, Revathy Kumar, Becky Schneider, Dawn Sandt, Snejana Slantcheva-Durst, Victoria Stewart, Ron Opp, Richard Welsch, Ray Witte

Election of College Council Officers

Council members discussed the election of the college council chair elect. Snejana Slantcheva-Durst was elected as the Chair Elect, and Ron Opp was elected as the Secretary.

College Council Vacancies

The members of the Council discussed the need to find a representative from the College to represent Graduate Council. The College representatives on Graduate Council are Ed Janak and Penny Poplin Gosetti. Council Chair Stewart will discuss with these two individuals who would like to serve as the representative to College Council. Chair Stewart will also discuss with Laurie Dinnebeil and Lisa Kovach, the College's Faculty Senate representatives, to find out who would like to serve as the Faculty Senate representative to College Council.

The Council members discussed the possibility of adding a year to the terms for Snejana Slantcheva-Durst and Christine Fox so that the Council can create a balanced rotation of new and continuing members. Chair Stewart agreed to discuss this possible change in terms with their respective department chairs.

Dean Witte was asked to choose a representative to serve as the Dean's Designee to the College Council for this academic year.

Discussion of College Council Committee

Chair Stewart reminded the Council members that the Bylaws specify that all College Committees need to be convened by the end of September. She tasked Chair Elect Durst to contact committee chairs to request that they convene their committees.

Vicki Dagastino-Kalniz reported that the Honors committee had received some specific goals from the Dean of the Honors College. She suggested that the Council give each of the College Committees specific goals to work on this academic year.

Council members discussed potential overlaps between committees in their purposes and goals.

Dean's Report

Dean Witte welcomed the members of the committee to the new academic year. Associate Dean Schneider brought up a concern about the language in the Bylaws about processing of academic grievances. The concern centers on language stipulating that academic grievances need to be addressed by the Associate Dean within 14 days. She suggested that we consider revising our Bylaws so that the College's Grievance Committee handle academic grievances.

Associate Dean Welsch reported that Melissa Stewart is the College's new field studies coordinator. He noted that the Dean's Office has conducted outreach to nonregistered and stop-out students. He also discussed the University policy on faculty advisors for student groups, and that there may be liability issues for faculty if advising of a student group is not part of their job duties. He suggested that faculty serving as academic advisors receive a letter of appointment so they are covered for liability as part of their university job.

Committee Reports

Dawn Sandt, the Chair of the College Assessment Committee, reported that all assessment program reports are due on October 1st so that the College Assessment Committee has time to review the reports and for the Chair to write her liaison report. She also indicated that faculty members can discuss with their chair if they do not believe that they should be responsible for a program report. Chair Sandt indicated that 2-3 people would review each of the college program reports once they are submitted into the University Assessment Committee system. Over 40 college programs need to turn in assessment reports this academic year.

The dean reiterated the importance of integrity with HLC with regards to assessment. He noted that assessment involves faculty getting feedback from students about what is working and what is not working.

Old Business

Chair Stewart brought up a question that emerged from last academic year about whether the College should have a college council or operate as a college as a whole. A second question was whether we need to have all the committees that we presently have, given the size of the college faculty. Council members were asked to have this discussion with their departments and gather information about their thoughts. Council agreed that we would review the Council Constitution and Bylaws with regards to the College Council and Committees once Council members had this discussion with their respective department colleagues.

New Business

Associate Dean Welsch notified Council that the new curriculum tracking system, Course Leaf, will be rolled out in January. Proposals currently in the system will continue till the new system becomes operational.

Adjournment

The Council meeting was adjourned at 10 am.