



Judith Herb College of Education

Windows Live Movie Maker Guide

This guide is for students who need to edit, compress and upload their videos to the Electronic Assessment System (EAS). The Carver Resource Center provides computer labs and checkout laptops to assist with these projects. Each computer has either Windows Movie Maker or Apple iMovie installed. The following tutorial is for Windows Live Movie Maker on Windows 7 and Windows Vista.

Getting Started

Windows Live Movie Maker is a basic video editing application that is available to all users of Windows Vista and Windows 7. All Carver Resource Center computers have this application pre-installed. Anyone who would like to download this application to a personal computer, open the following link:

<http://explore.live.com/windows-live-essentials>

To begin importing video, you will need to have a digital camcorder and a USB A to Mini-B cable. This cable is provided with the camcorders in the Carver Center checkout system. Plug the Mini end of the cable into the USB port on the camcorder. The other end connects to the USB port on the computer.

USB A to Mini-B Cable



USB Port on Canon FS300



1. Turn on the camcorder.
2. Press the Playback Mode button below the lcd screen.
3. Use the analog stick to select PC/Printer and press Set.
4. Go to the Start Menu and open Windows Live Movie Maker.



Import Video

1. Click the blue Movie Maker menu button in the upper left of the window (Fig. 1).

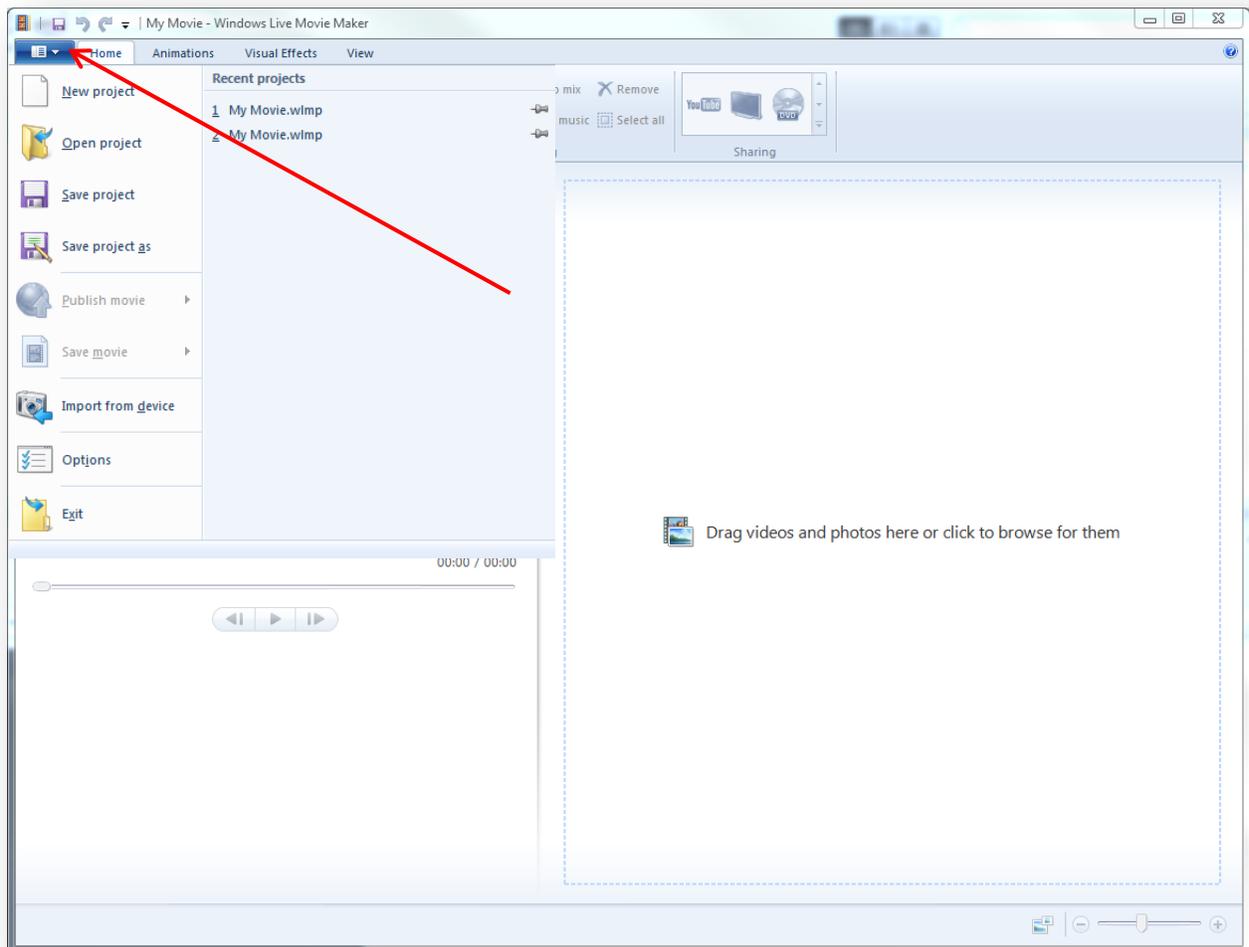


Fig. 1

2. This will give you several options. Select "Import from Device".
3. At the Windows Live Photo Gallery prompt, click OK.

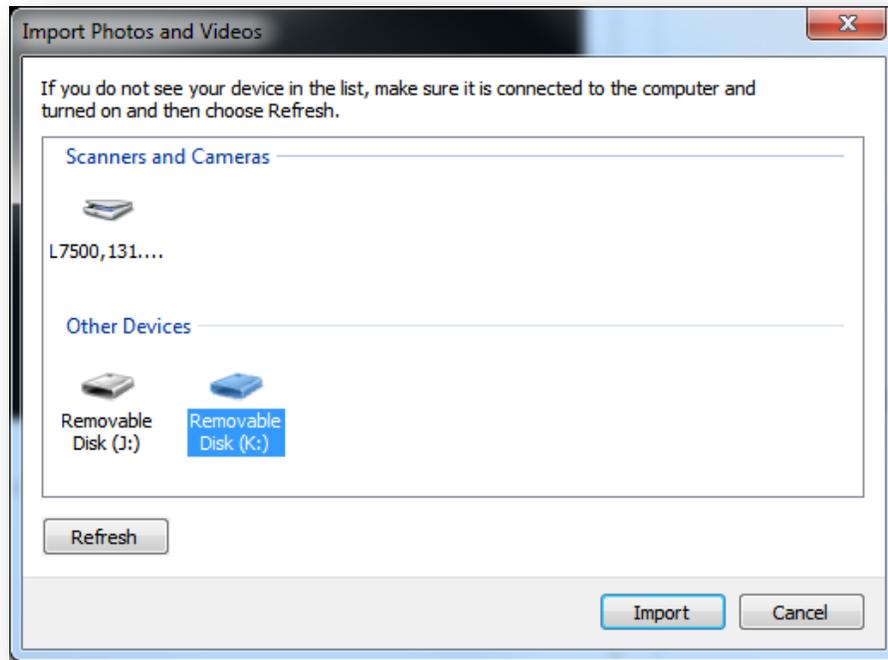


Fig. 2

4. This will open the Import Photos and Videos window. The camcorder will show up as an external drive. In this instance it is Removable Disk (K:) (Fig. 2)
5. Highlight the drive and click Import.

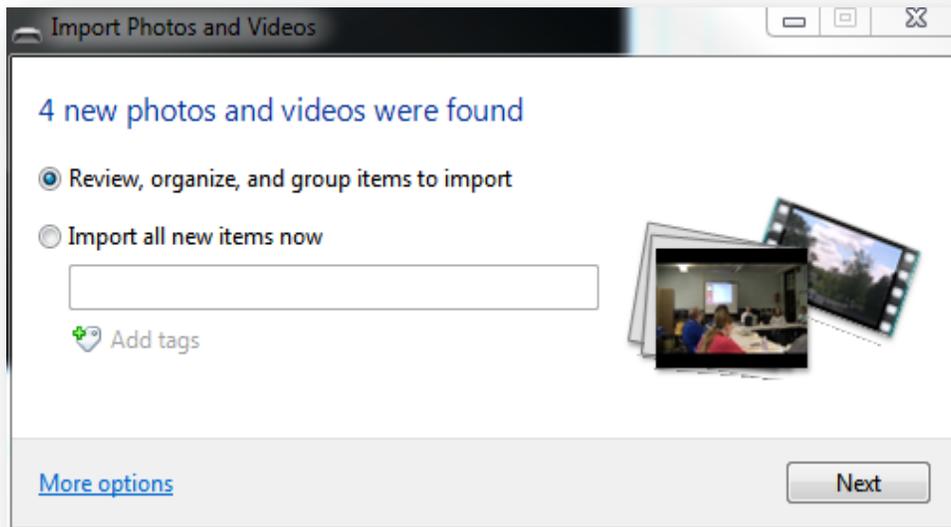


Fig. 3

6. A new window will open asking whether to import all photos and videos or to manually import. Select review, organize and group items to import and click Next (Fig. 3).
7. Select the video clips you want and click Import (Fig. 4).

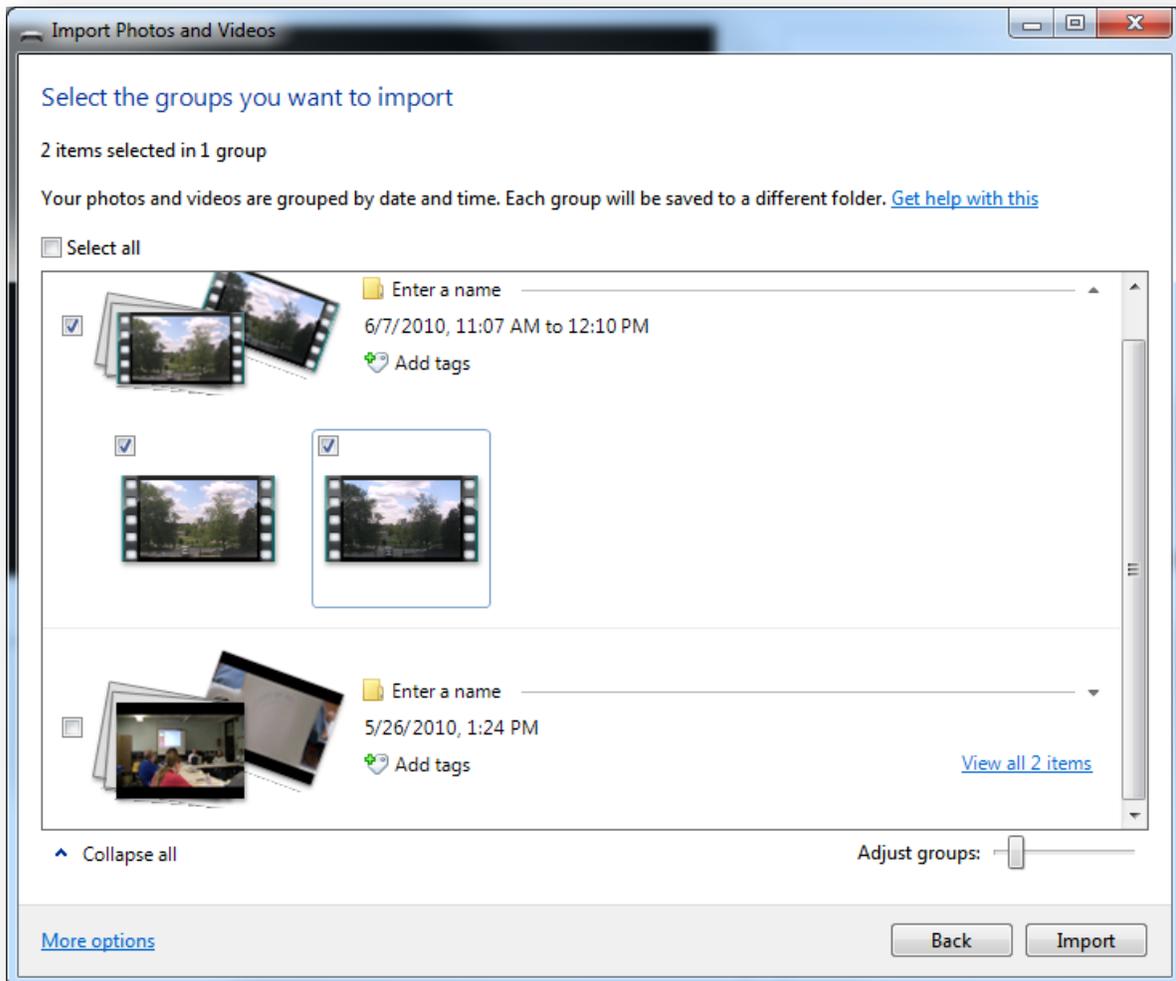


Fig. 4

8. After the import is finished the videos are now located on the computer.
9. Browse to the Pictures library (the imported movies will be located in this folder).
10. Drag the video clips into Windows Movie Maker.

Edit Video

1. Now we are ready to edit our video clips.

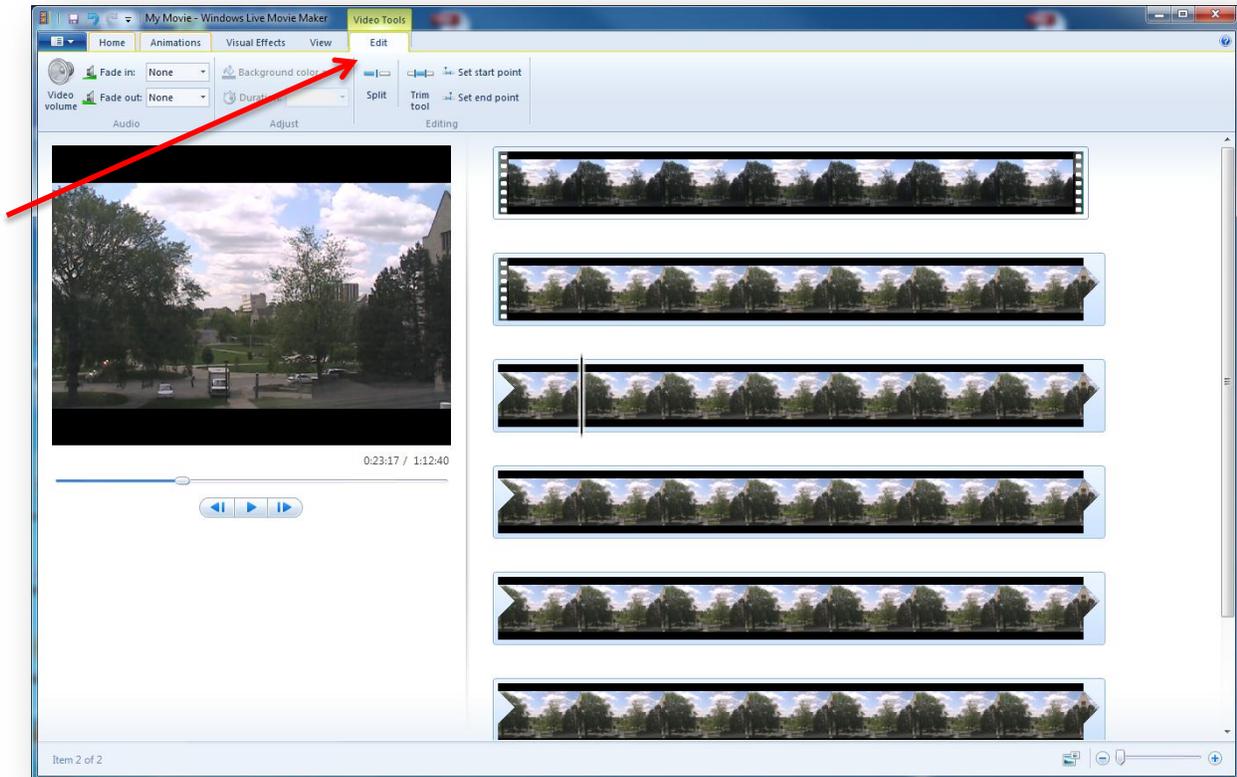


Fig. 5

2. Click on the edit tab in Movie Maker (Fig. 5).
3. Click the trim tool.
4. This will open the trim tab (Fig. 6).

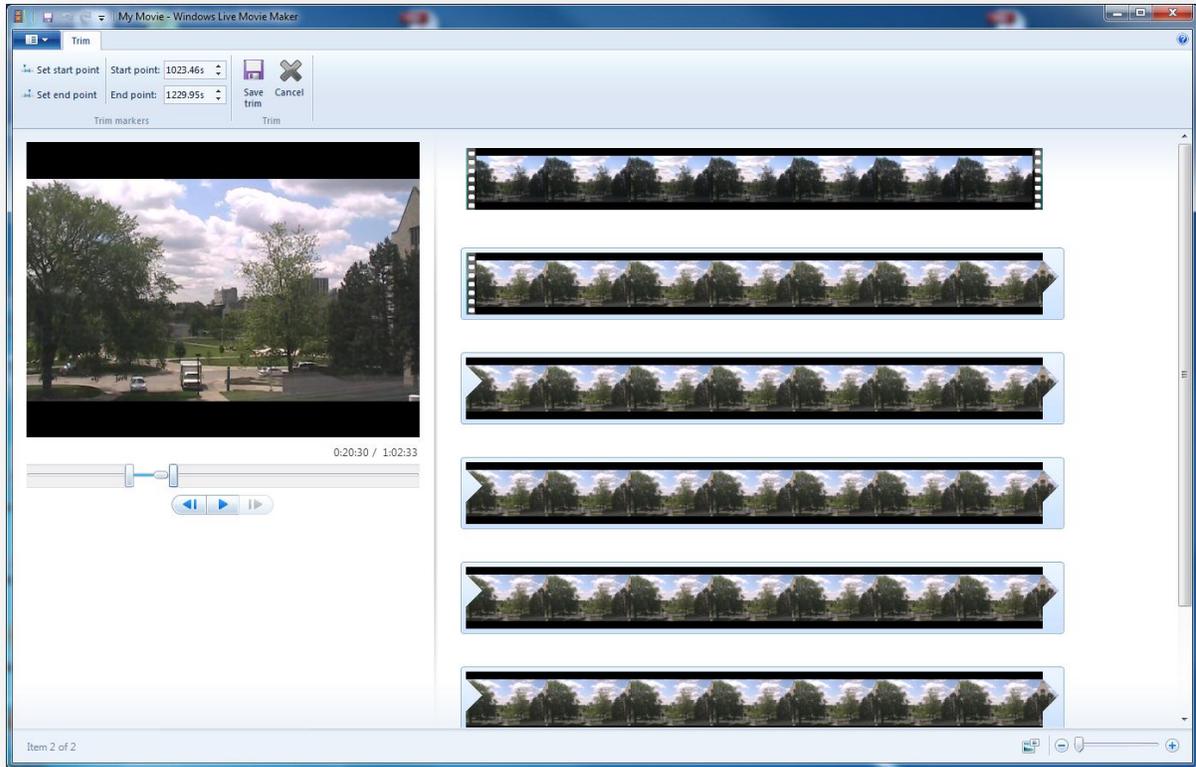


Fig. 6

5. Use the sliders to select the portions of the clip that you want to keep.
6. Click the save trim button on the top menu.
7. Continue trimming clips until you are satisfied with the arrangement of your video clips.

Add Title Slide

1. Position the playhead in the position where you will want to place the title slide. Click on the title button on the Home tab (Fig. 7).

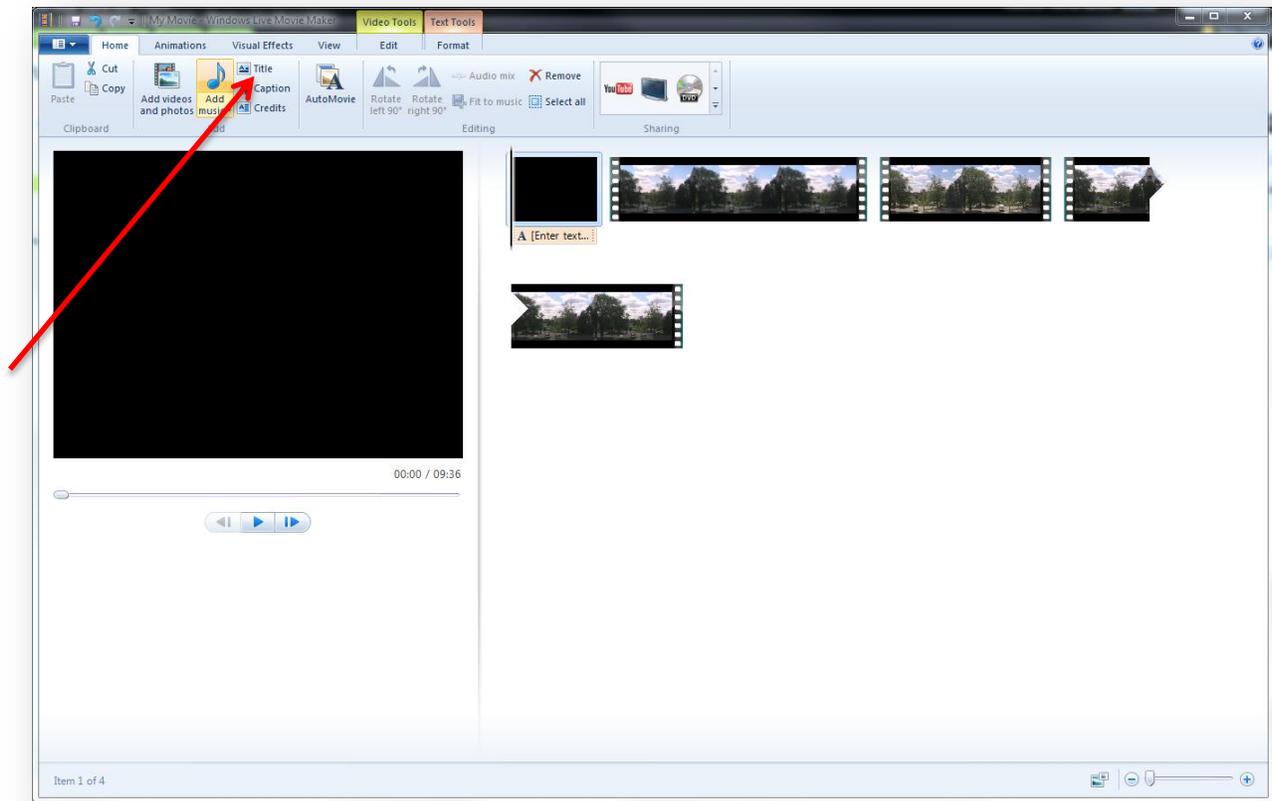


Fig. 7

2. You will see two new icons at the top of the window. The Video Tools tab and the Text tools tab.
3. Click on Text tools. You will see several options for changing the font and layout of the text (Fig. 8).



Fig. 8

4. Double-click on the "Enter text here..." under the title icon in the timeline and add text (Fig. 9).

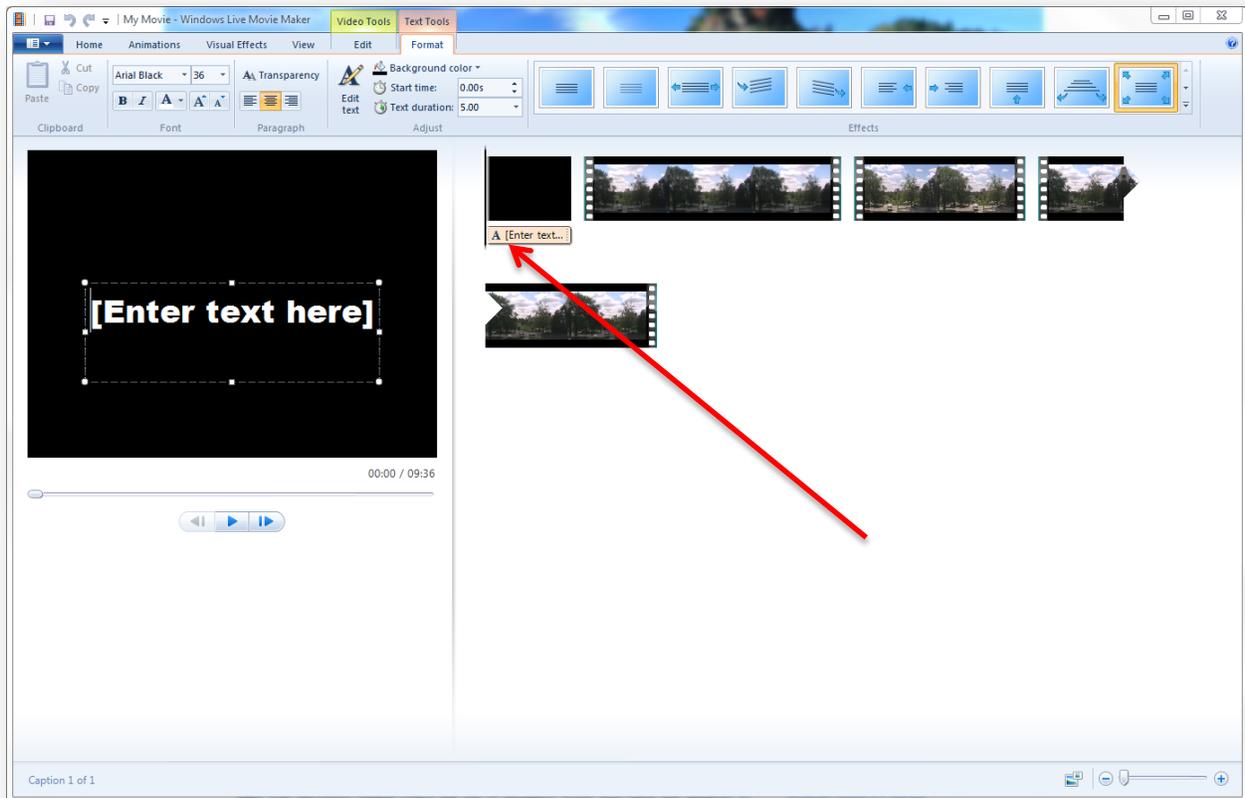


Fig. 9

5. If you wish to change the amount of time the text appears on the screen increase the text duration.
6. Click on the Video Tools tab to change the duration of the entire title slide.

Export Video

1. When you are satisfied with the arrangement of clips and effects, it is time to export the video. The main thing to remember is that when you are going to upload your video to EAS it needs to be under 100MB.

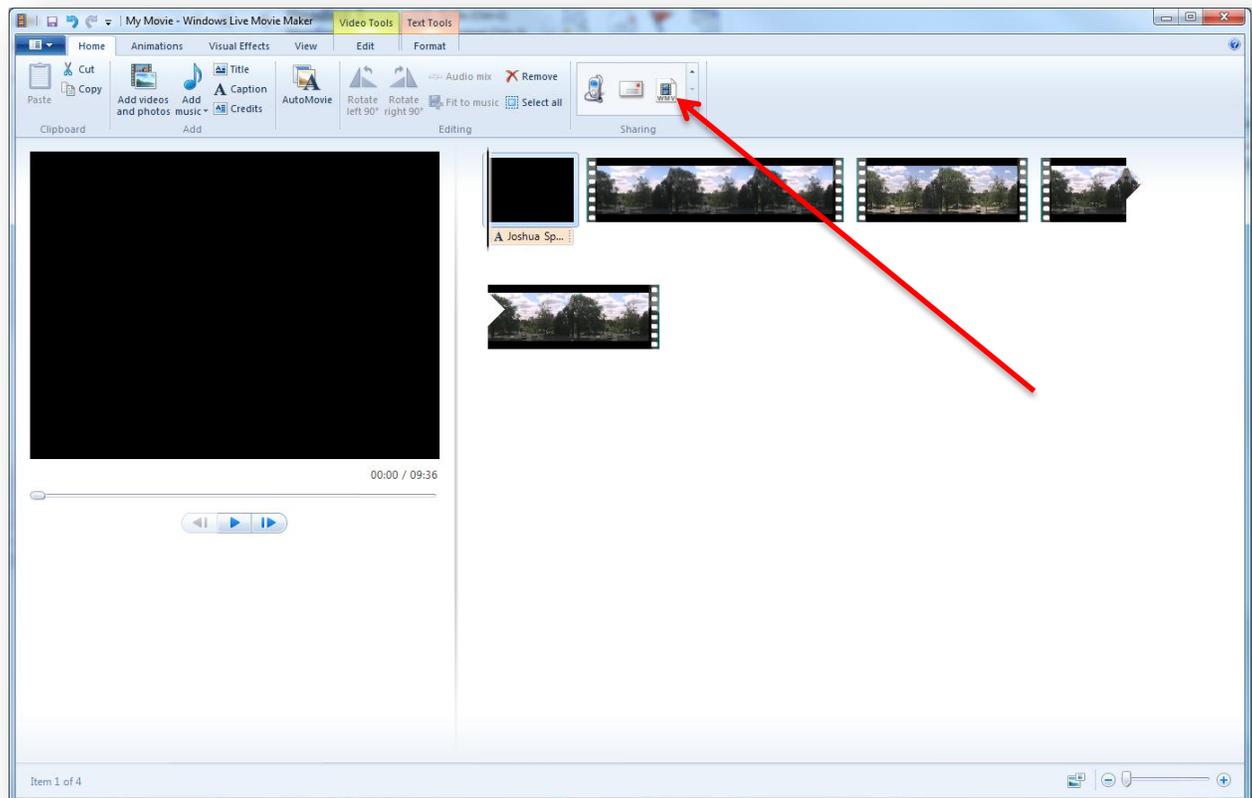
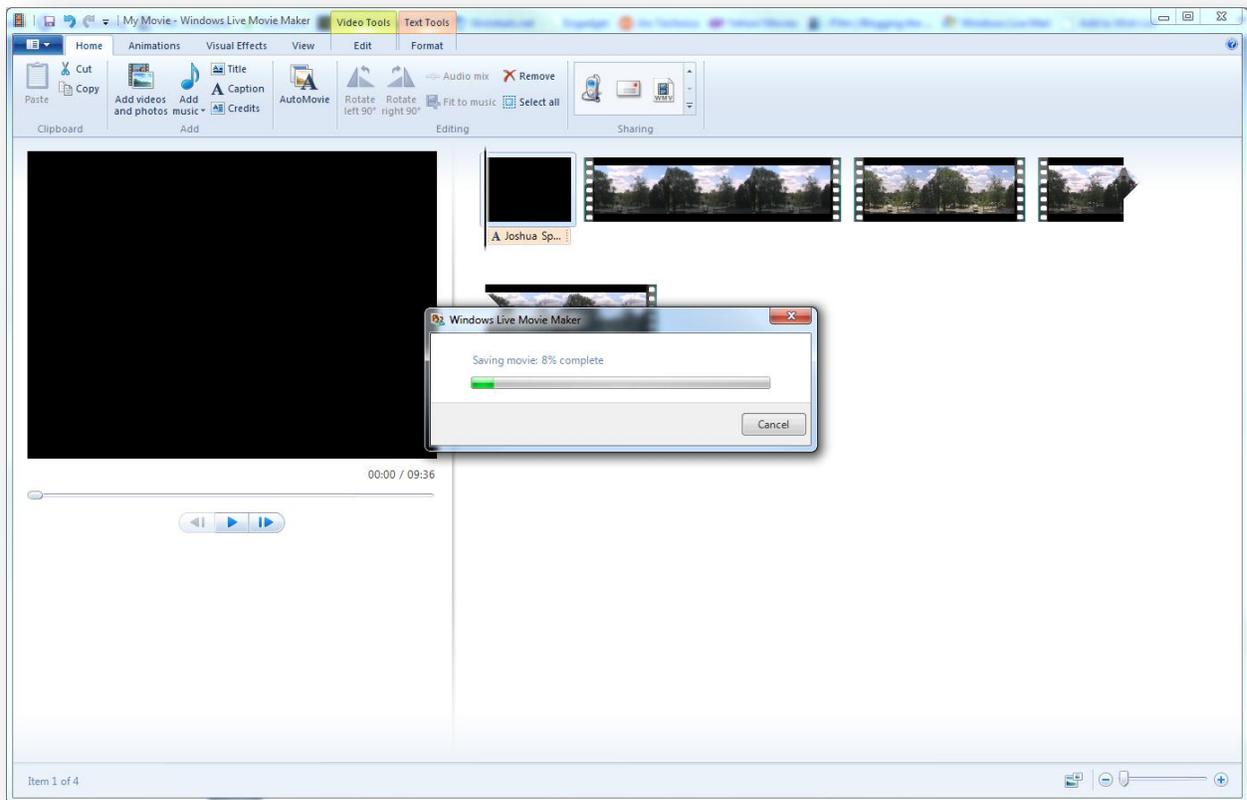


Fig. 10

2. On the home tab you will see several export settings under the heading Sharing (Fig. 10).
3. Click on the EAS export setting. This is a custom export file that is used to compress a 22 minute video to 100 MB which will work with EAS.

4. The Save Movie window will open. Title the video and click Save.



5. When the video is finished compressing it will be ready for upload to EAS.