



**2018-19
DEPENDENCY APPEAL**

COMPLETE WITH BLACK INK ONLY.
ELECTRONIC SIGNATURES ARE
NOT ACCEPTABLE ON THIS FORM.

Complete this form if you do not meet the criteria for independent status listed on the 2018-19 Free Application for Federal Student Aid (FAFSA), but you wish to present documentation to support a review of your dependency status. The chart below outlines the types of situations that may be considered, as well as the required documentation you must submit with your appeal. Once your Dependency Appeal and all required supporting documentation has been received, please allow up to 10 business days for your appeal to be processed.

Possible Situations and Required Documentation

Situation	Required Documentation
Your parents have abandoned you, and you have been under the care of another adult or have been supporting yourself since that abandonment.	<ul style="list-style-type: none"> • A letter from your high school guidance counselor and • A letter (on agency letterhead) from one other professional source who is personally familiar with your situation.
You and your parents have severed all contact due to circumstances that would constitute endangerment (physical or psychological) to you.	<ul style="list-style-type: none"> • Court documentation or police report(s) and • A letter (on agency letterhead) from a counselor or other professional source who is personally familiar with your situation.
Your parent (in a single parent family) is incarcerated and you have no contact with your other parent, or both of your parents (in a two parent family) are incarcerated.	<ul style="list-style-type: none"> • Current proof of incarceration and • A letter (on agency letterhead) from a counselor or other professional source who is personally familiar with your situation.
Your supporting parent is deceased and you have no contact with your surviving parent.	<ul style="list-style-type: none"> • A copy of your parent's death certificate and • A letter (on agency letterhead) from a counselor or other professional source who is personally familiar with your situation.

It is your responsibility to identify the parties who may be able to help you provide proof of your situation. The following are suggestions for sources that you may go to for documentation to support your dependency appeal.

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| <ul style="list-style-type: none"> • Minister • Doctor • Attorney • Counselor/therapist | <ul style="list-style-type: none"> • Relative (not a parent) • Teacher/professor • University administrator • Caseworker |
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Letters from parents, friends, or roommates are not acceptable.

Any letter submitted as documentation from a professional source should be on agency letterhead, if appropriate, and should include:

1. Your name
2. The nature of the writer's relationship to you and the length of time they have known you
3. The reason(s) why you cannot provide your parents' information on the FAFSA
4. The writer's name, signature, address, and telephone number

Please note: Upon receipt of your documentation, it may be necessary to request additional information to clarify or supplement documentation already submitted. You will be notified if additional information is needed.



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Please print all information.

Student Rocket Number: R _____ E-mail: _____

Last Name: _____ First Name: _____

Home Phone: _____ Cell Phone: _____

Street Address: _____ City: _____

State: _____ Zip Code: _____

REQUIRED STEPS:

1. File a 2018-19 FAFSA at fafsa.ed.gov. Do not include parent information.
2. Explain the unusual or mitigating circumstances between you and your parent(s) as they relate to your Dependency Appeal.

3. Complete and submit the 2018-19 Independent Student Verification Worksheet, available at utoledo.edu/financialaid/forms.html.
4. If you filed a 2016 federal income tax return, submit a copy of your IRS Tax Return Transcript. You can request the transcript at irs.gov/transcript or by calling the IRS at 800.908.9946. If you used the IRS Data Retrieval Tool when you filed your 2018-19 FAFSA, you do not need to submit a copy of your IRS Tax Return Transcript.
5. If you did not file a 2016 federal income tax return, submit an IRS Verification of Non-Filing Letter. You can request this letter at irs.gov/transcript or by sending a completed IRS Form 4506-T "Request for Transcript of Tax Return" to the IRS.
6. If received, submit copies of all 2016 W-2s.

Certification Statement: I certify that all of the information and documentation provided for my dependency appeal is complete and correct. I understand that I must attach the required supporting documentation indicated in order to be considered for independent student status, and that additional documentation may be requested by the Office of Student Financial Aid before a final determination is made. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature Date

TO RETURN THIS FORM:

Mail to: The University of Toledo
Office of Student Financial Aid
2801 West Bancroft Street, Mail Stop 314
Toledo, Ohio 43606-3390

Fax to: 419.530.5835

Upload to: myUT.utoledo.edu
"My Financial Aid"
"Secure Financial Aid Document Upload"

For office use only

Approved

Denied _____

OSFA Signature Date

Questions? Please contact Rocket Solution Central (RSC) at 419.530.8700.