

## UT Visa Categories and Employment Eligibility

The following chart provides a general overview of commonly used visa categories for employment at the University of Toledo. For more comprehensive information and to ensure compliance with US Citizenship and Immigration Services requirements and regulations, please contact UT Human Resources Department at [419-530-1484](tel:419-530-1484).

	H-1B	J-1	O-1	TN	B-1/B-2	Permanent Residency	F-1
<b>Visa category</b>	Temporary Worker in a Specialty Occupation	1. Researcher, Professor, Short- Term Scholar, or Specialist 2. Students	Alien of Extraordinary Ability	Trade-NAFTA	Business or Tourist Visitor	Immigrant (Green Card)	1. F-1 Student On-Campus Employment  2. F-1 Student Optional Practical Training (OPT)
<b>How this visa is used</b>	For faculty or staff	1. For short-term scholars, visiting research scholars, professors, and specialists 2. For undergraduate and graduate students including doctoral), as well as Academic Training and internships	For faculty or staff	For faculty or staff who are Canadian or Mexican citizens	For temporary, short-term, business visitors in unpaid appointments	For faculty or staff	For temporary employment of students during or after completion of academic program
<b>Eligibility criteria</b>	A bachelor's degree is a minimum entry-level	1. Letter of invitation from UT department to	Proof of nationally or Internationally recognized	Proof of Canadian or Mexican citizenship	Letter of invitation from UT department	Varies based on employment category used Refer to	On-Campus Employment: Student must be in valid F-1 status.

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	requirement for the job	teach or conduct research. Must show proof of adequate financial support for length of program and intent to return to home country  2. Requires a job offer. Work must be related to the field of study	scholarly, athletic, or artistic achievements	Position must be on the list of qualifying occupations		detailed information on Permanent Residency	OPT: Employment must be directly related to the student's field of study. Student must have completed 1 year of full-time study
<b>Length of immigration status</b>	Up to 3 years at a time (6 years maximum)	<u>Short-term scholars:</u> Up to 6 months <u>Specialists:</u> 3 weeks to 1 year <u>Professors &amp; research scholars:</u> 3 weeks to 3 years <u>Students:</u> Duration of academic program Academic	Up to 3 years	Up to 1 year	Up to 6 months (visa waiver may be available)	Indefinite	On-Campus Employment: Allowable through duration of academic studies  OPT: Up to 12 Months (cumulative)

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		training 18 months and sometimes longer					
<b>Extensions of immigration status</b>	Can extend past 6 years in 1-year or 3-year increments under limited circumstances	May require the individual to return to home country for 1 year before another J-1 visa is issued (12-month bar). May require the individual to return to home country for 2 years before changing status to H-1B or Permanent Residency	Unlimited 1 year renewals	Unlimited 1 year renewals	6 months (visit cannot exceed 1 year)	Must renew green card every 10 years	OPT: Limited to 12 Months
<b>Dependents</b>	May enroll in an academic institution  Cannot work in the U.S.	May enroll in an academic institution  Eligible to apply for authorization to work in the US	May enroll in an academic institution  Cannot work in the U.S.	May enroll in an academic institution  Cannot work in the US	Family members must apply for their own B-1/B-2 visas.  Cannot enroll in an academic institution  Cannot work in the U.S.	May enroll in an academic institution  Eligible to work in the U.S. <u>after</u> an I-765 Application for Employment Authorization Document received.	Cannot enroll in an academic institution  Cannot work in the U.S.

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<b>Estimated processing time</b>  <i>(Times may vary, depending on processing volume and particular circumstances of a case)</i>	90-120 days	2-3 weeks (UT processing only)	3-4 months	Canadians are processed upon entry to the U.S. Mexicans must obtain a visa at their consulate. See U.S. Dept. of State at <a href="http://www.state.gov">http://www.state.gov</a> for visa processing times	Requires processing by U.S. embassy or consulate  Processing time varies by country.  May require an in-person interview	Process is complex and lengthy. Actual visa may take years to receive.	On-campus employment allowable through duration of academic studies  OPT: UT processing – 2 weeks  USCIS processing – 2-4 months
<b>Consulate or embassy processing times for visa stamp</b>	See U.S. Dept. of State at <a href="http://www.state.gov">http://www.state.gov</a>	Varies from 1 to 3 months	See U.S. Dept. of State at <a href="http://www.state.gov">http://www.state.gov</a>	Mexican citizens - refer to U.S. Dept. of State at <a href="http://www.state.gov">http://www.state.gov</a> for visa processing times	Varies from 1 to 3 months	No visa is required when the employee adjusts status in the US	Varies from 1 to 3 months, if needed
<b>When to begin the process</b>	6 months before the requested start date	1. 4-5 months before the requested start date  2. Academic training must be approved	6 months before the requested start date	3 months before the requested start date	3-6 months before the requested start date	Contact Human Resources as early as possible. Processing times depend on the category	On-Campus Employment: 4-5 months before beginning studies  OPT: 3-5 months before employment begins.

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		before completion of academic program				and the need for a seventh year H-1B extension.	
<b>Fees</b>	<u>New:</u> II - \$ 275 BCIS - \$ 690  <u>Renewal</u> II \$275 BCIS- \$ 190  <u>Premium processing</u> \$1,000		Fee Schedule	Fee Schedule		II - \$135 BCIS - \$600 Other costs \$4500-\$5000	I-765 Application for Employment Authorization <a href="http://uscis.gov">http://uscis.gov</a>
<b>Where to go for further information</b>	UT Human Resources: Department of Homeland Security: <a href="http://www.dhs.gov/ximgtn/">http://www.dhs.gov/ximgtn/</a> Us Citizen and Immigration Services: <a href="http://www.uscis.gov/portal/site/uscis">http://www.uscis.gov/portal/site/uscis</a> International Institute of Toledo: <a href="http://members.buckeye-express.com/jmonk03/">http://members.buckeye-express.com/jmonk03/</a> UT International Student Services <a href="http://student-services2.utoledo.edu/international/">http://student-services2.utoledo.edu/international/</a>						