

## **Engineering Co-Op**

Students who are registered for an engineering co-op are considered to be full-time students by the University. Students who are financial aid recipients have the option of receiving federal financial aid (grants and loans) and/or alternative loans for the terms they are on a co-op. State financial aid programs and UT recruitment/merit scholarships cannot be used during a co-op term.

To request to use federal financial aid and/or alternative loans during a co-op term, students must send an email from their rockets.utoledo.edu email account to the Office of Student Financial Aid at [utfinaid@utoledo.edu](mailto:utfinaid@utoledo.edu) that includes:

- “ENG Co-Op” on the subject line
- the student’s full name and rocket number
- the co-op term for which financial aid is being requested
- the name(s) of the financial aid program(s) the student is requesting to use

Students should allow three working days for their request to be processed and should be aware that financial aid will not pay to their student account until the first day of the term. *The last day to request to use financial aid during a co-op term is the last day of the withdrawal period for that term.*

Students who receive UT recruitment/merit scholarships must notify the Scholarship Services Office of their co-op so that their scholarship can be shifted to a future term. In addition, students wishing to use their scholarship for summer enrollment must notify the Scholarship Services Office **and** must complete a summer aid application (available in late January/early February at <http://www.utoledo.edu/financialaid/>). To notify the Scholarship Services Office of a co-op or to request to use a scholarship for summer enrollment, students must send an email from their rockets.utoledo.edu email account to the Scholarship Services Office at [financialaidscholarship@utoledo.edu](mailto:financialaidscholarship@utoledo.edu) .

Co-op classes receive grades just like any other class. If a co-op class is not graded during the regular grading period, students will be cited for a lack of satisfactory academic progress. Further payments of financial aid will not be made until the class is graded and the students have met all other satisfactory academic progress criteria.