



Dependency Appeal 2011-12

1. Read the entire packet to understand what you need to do.
2. Complete this form using **BLACK ink!** Please print and sign your name legibly and return it with all required documentation to the address listed below.
3. Your appeal will be forwarded to a financial aid administrator for review. If additional documentation or information is required, you will be notified. Please provide a reliable phone number. Otherwise you will be contacted through your UT email or by regular mail.
4. When a decision has been made regarding your dependency status, you will be notified by your UT email or by regular mail. **All decisions are final.**
5. Use the following checklist to ensure that your appeal is complete. **Do not submit your appeal until you have completed all steps and gathered all the necessary information. If partial documentation is submitted, it will result in delays!**

_____ Complete the reverse side of this page by outlining the unusual or mitigating circumstances that support why you should be considered an independent student. **Please print!**

If your reason for filing an appeal is that **you support yourself** or **your parents refuse to support your education**, those reasons alone are **not sufficient** to submit a dependency appeal.

_____ Attach documentation supporting your appeal (refer to **POSSIBLE SITUATIONS AND REQUIRED DOCUMENTATION** section on page 4).

_____ Attach a **signed** copy of your 2010 federal 1040, 1040A, or 1040EZ tax return.

_____ Attach a copy of your 2010 W-2(s).

_____ Attach documentation of any other income you received in 2010.

_____ Attach a completed and **signed** 2011-12 Verification Worksheet which is available through our website <http://www.utoledo.edu/financialaid/forms.html> (*under common forms*).

_____ Attach a completed and **signed** 2011-12 Free Application for Federal Student Aid (**FAFSA paper form**) available through our website (*under common forms*) ***If you have already filed a 2011-12 FAFSA, you do not need to submit another one!!***

ADDITIONAL DOCUMENTATION MAY BE REQUIRED!

Please return all
documentation
together in a packet
to>>>

The University of Toledo
Office of Student Financial Aid
2801 W. Bancroft St., Mail Stop 314
Toledo, OH 43606-3390

The criteria used to determine a student's dependency status for federal financial aid purposes are established by the U.S. Congress and the U.S. Department of Education. If you can answer "yes" to any one of the following questions, you will be considered an independent student and you will not need to file an appeal. You may apply for financial aid using **FAFSA** on the web at www.fafsa.ed.gov

- Were you born before January 1, 1988?
- As of today, are you married? (Also answer "yes" if you are separated but not divorced.)
- At the beginning of the 2011-12 school year, will you be working on a master's or doctorate program (such as a MA, MBA, MD, JD, PhD, EdD, or graduate certificate, etc.)?
- Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?
- Are you a veteran of the U.S. Armed Forces?
- Do you have children who will receive more than half of their support from you between July 1, 2011 and June 30, 2012?
- Do you have dependents (other than your children or spouse) who live with you and who will receive more than half of their support from you, now and through June 30, 2012?
- At any time since you turned 13, were both of your parents deceased, were you in foster care or were you a ward/dependent of the court?
- As determined by a court in your state of legal residence, are you or were you an emancipated minor?
- As determined by a court in your state of legal residence, are you or were you in a legal guardianship?
- At any time after July 1, 2010, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless?
- At any time on or after July 1, 2010, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless?
- At any time on or after July 1, 2010, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless?

If you do not meet any one of the above conditions, but still feel there are circumstances that warrant you being considered independent of your parents, **you must provide the appropriate supporting documentation required for your situation**. Refer to the following chart on the reverse side of this page to clarify what is necessary for your appeal. **This chart offers the most common situations presented for consideration in a dependency appeal; however, it is not comprehensive.**

Please contact Rocket Solutions Central (RSC) if you have questions regarding your situation if it is not listed on the following page.

POSSIBLE SITUATIONS AND REQUIRED DOCUMENTATION

<p>Your parents have abandoned you and you have been under the care of another adult or have been supporting yourself since that abandonment.</p>	<p>Required documentation: A letter from high school guidance counselor and letter from one other professional source</p>
<p>You and your parents have severed all contact due to circumstances that would constitute an endangerment (physical or psychological) to you.</p>	<p>Required documentation: Court documentation or police report(s), a letter from a counselor, or other professional source that is personally familiar with your situation</p>
<p>Your parent (in a single parent family) or both of your parents (in a two parent family) are incarcerated.</p>	<p>Required documentation: Current proof of incarceration</p>
<p>Your supporting parent is deceased and you have no contact with your surviving parent.</p>	<p>Required documentation: A copy of a death certificate and a letter or document from one other professional source</p>

It is your responsibility to identify the parties who may be able to help you provide proof of your situation. The following are suggestions for sources that you may go to for documentation to support your dependency appeal. **Letters from parents, friends, or roommates are not acceptable.**

- | | |
|---|--|
| <ul style="list-style-type: none"> • Minister • Doctor • Attorney • Counselor/Therapist | <ul style="list-style-type: none"> • Relative (not a parent) • Teacher/professor • University administrator • Caseworker |
|---|--|

Any letter submitted as documentation from the above listed professionals should be on **letterhead stationery**, if appropriate, and should include:

- Your name
- The nature of the writer's relationship to you and the length of time they have known you
- The reason(s) why you cannot provide your parents' information on the FAFSA
- The writer's name, signature, address, and telephone number

PLEASE NOTE:

Upon receipt of your documentation it may be necessary to request **additional information** to clarify or supplement documentation already submitted. You will be notified if additional information is needed.

