



The University of Toledo - Main Campus Policy

III-2-3 Article III **Research-Related Centers and Institutes**

Section 1. Criteria

The University of Toledo supports and encourages the formation of research centers and institutes as a vehicle for faculty, students, and staff to participate in interdisciplinary research, to foster multi-institutional, governmental and industrial collaborations, and to provide unique educational experiences for students and fellows. The major criteria for the formation (or continuation) of a center or institute are the following:

- a. A purpose that supports the mission, goals, and objectives of the University as stated in its planning documents;
- b. A program of activities that enhances the research and educational missions of the University;
- c. Evidence that program activities are of high quality;
Success (or potential for success) in attracting external support for its activities;
A separate budget including internal and external sources independent of the academic department allocation or any other internal resources
- f. An administrator usually appointed by the dean
- g. A part-time or full-time staff
- h. Potential for longer-term viability

Section 2. Formation

Establishment of Centers and Institutes:

- a. Proposals for the formation of centers or institutes are developed addressing all criteria (Section 2, p. I-11)
- b. Proposals are reviewed and recommended for approval by the dean(s) of the college(s) to the Research Council and the Vice President for Graduate Studies, Research and Economic Development. This information is provided to the President who brings the recommendation to the Board of Trustees for final approval.
- c. Depending on the breadth and scope of the center activities the Vice president for Graduate Studies, Research and Economic Development and the dean(s) of the

college(s) share responsibility for the general oversight of the centers and institutes.

Section 3. Review

Centers and institutes will be reviewed as requested by the President of the University. The Vice President for Graduate Studies, Research and Economic Development has the primary responsibility for the program review of research-related centers and institutes. This responsibility is delegated through the Associate Vice President for Research and Development to the University Research Council. The outcomes of those reviews will be considered in future resource allocations and whether to continue, terminate or modify the activities of the center or institute. Administrative activities of center and institute directors will be formally considered and appropriately weighted in the overall evaluation of the individual's performance.

The review procedure has a parallel structure, with modifications, to that of the program review procedure for academic programs. Briefly, centers and institutes are selected for review in consultation with the dean of the college; five-person review panels, which are appointed by the Vice President, meet with the directors; the directors submit self-study documents that are shared with the deans; the review panels write reports containing their recommendations in a standard format for discussion by Research Council with the deans and directors; the panels revise their reports based on discussions; and separate recommendations are prepared by the Vice President in consultation with the deans. The reviews, after approval of the President, are presented for final action by the Academic Affairs Committee of the Board of Trustees.

Adopted by the UT Board of Trustees, February 10, 1999