


<b>Name of Policy:</b> <u>Human Resource Management</u> <b>Policy Number:</b> 3364-140-24 <b>Department:</b> Kidney Transplant Administration (Nursing Service) <b>Approving Officer:</b> Associate Vice President/ Associate Executive Director Director, Renal Transplant Program Administrative Director, Renal Transplant Program <b>Responsible Agent:</b> Transplant Coordinator <b>Scope:</b> The University of Toledo Medical Center	 <b>Effective Date:</b> January 12, 2010 Initial Effective Date: September 7, 2007
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Major revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy	

**(A) Policy Statement**




The transplant program will consist of qualified personnel.

**(B) Purpose of Policy**

To provide clinical care to the transplant patient by credentialed and qualified personnel.

**(C) Procedure**

1. The transplant program will be under the supervision of a qualified transplant surgeon or physician director.
2. The OPTN is notified of all key physician personnel and any changes when made.
3. Transplant coordinators are available to ensure the continuity of care of patients and living donors throughout transplantation and donations. Coordinators are registered nurses or licensed practical nurses experienced in transplantation.
4. In living related transplants, one coordinator is assigned to the recipient and one coordinator is assigned to the donor. The donor social worker serves as the living donor advocate ensuring the rights of living donors are protected.
5. A multidisciplinary team is available for evaluation of transplant patients. See Policy 3364-140-20 for membership and responsibilities.
6. The transplant program collaborates with experts in internal medicine, surgery, anesthesiology, immunology, infectious disease, pathology, radiology and blood bank as appropriate for the patient situation.
7. Ancillary services related to radiology, pathology and pharmacology are readily available in the hospital as needed.

<b>Approved by:</b>	<b>Review/Revision Date:</b>
 _____ Norma Tomlinson, RN, MSN, NE-BC Associate Vice President Associate Executive Director	<u>2/12/10</u> Date
 _____ Michael Rees, MD Director, Renal Transplant Program	<u>1/26/10</u> Date
 _____ Steven Selman, MD Administrative Director, Renal Transplant Program	<u>2/11/10</u> Date
<i>Review/Revision Completed By: Transplant Coordinator</i>	<b>Next Review Date:</b> 1/12/2013
<b>Policies Superseded by This Policy:</b>	