


<p><b>Name of Policy:</b> <u>Bylaws Committee</u></p> <p><b>Policy Number:</b> 3364-87-23</p> <p><b>Approving Officer:</b> Chief of Staff Medical Director</p> <p><b>Responsible Agent:</b> Medical Director</p> <p><b>Scope:</b> All University of Toledo Campuses</p>	 <p><b>Effective date:</b> 03/14/01</p>
<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy
<input type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Reaffirmation of existing policy
<input type="checkbox"/>	<input type="checkbox"/>

(A) Policy statement

It is the policy of the University of Toledo Medical Center and its Medical Staff that a Bylaws Committee will be appointed as defined below.

(B) Purpose of policy

To define the composition, functions and responsibilities of the Bylaws Committee.

(C) Procedure

(1) Functions and Responsibilities

The Bylaws Committee will regularly review the Bylaws and Rules & Regulations of the Medical Staff to assure that they properly reflect purposes and policies of the University of Toledo Medical Center, meet appropriate needs for the governance of the Medical Staff and promote excellence in medical care and medical education.

The Committee will review and propose amendments or modifications to the Bylaws and Rules & Regulations of the Medical Staff, at least every two years.

The Bylaws Committee shall review, evaluate, and make recommendations regarding suggestions submitted by members of the Medical Staff pertaining to the Bylaws and Rules & Regulations.

(2) Composition

The Vice Chief of the Medical Staff shall be the Chairperson of the Committee. There will be four additional members appointed from the Medical Staff, and an ex-officio representative of the Administrator/Chief Operating Officer of the University of Toledo Medical Center.

(3) Meetings

The Committee shall meet as often as necessary to accomplish the functions and duties outlined above, and at least annually.

<p>Approved by:</p> <hr/> <p>Christopher K. Lynn, M.D. Chief of Staff</p> <hr/> <p>Ronald McGinnis, M.D. Medical Director</p> <hr/> <p>Date</p> <p><i>Review/Revision Completed by: Medical Executive Committee</i></p>	<p><b>Policies Superseded by This Policy:</b></p> <ul style="list-style-type: none"><li>• <i>MS-023 Bylaws Committee</i></li></ul> <p><b>Review/Revision Date: 11/19/03 01/10/07</b></p> <p><b>Next review date: 01/10/10</b></p>
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