


Name of Policy:	Fire Response Plan	 <p>Effective Date: 4/22/2010</p> <p>Initial Effective Date: 8/1985</p>
Policy Number:	3364-134-04	
Department:	Radiation Oncology	
Approving Officer:	Vice President & Executive Director	
Responsible Agent:	Technical Manager, Radiation Oncology	
Scope:	Radiation Oncology	
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy		<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy Statement

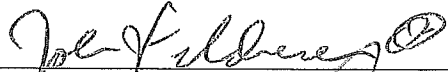
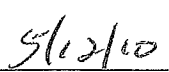
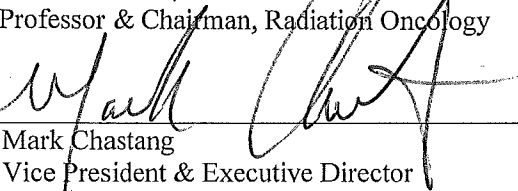
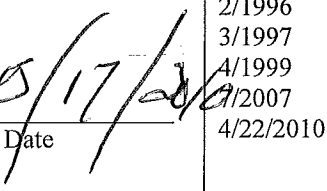
The Department of Radiation Oncology shall have a department-specific fire response plan, tailored to department-specific, unique needs.

(B) Purpose of Policy

To ensure that patients and staff are removed from the department in an appropriate, safe manner in the event of a fire; to ensure that standards of safe practice are followed by all personnel in response to a fire in the department.

(C) Procedure

1. All department staff will implement the **R.A.C.E.** acronym (RESCUE anyone in danger from the fire, sound the ALARM by calling "77", CONFINE the fire by closing windows and doors as applicable, EXTINGUISH the fire if it is small in size, or EVACUATE the department if that is deemed to be the safest response) for fire response in the event of an actual fire in the Radiation Oncology Department.
2. When a fire occurs in the department, remove all patients at once through the nearest accessible exit (SEE attached floor diagram).
3. Outpatients who are able to walk will be taken to the Health Education Building via the ground floor hallway into that building.
4. Stretcher and wheelchair patients are to be taken to the Health Education Building also via the ground floor hallway into that building.
5. All personnel will immediately leave the department and go to the ground floor of the Health Education Building. A supervisory employee may remain in the Hospital building to listen for the issuance of the "Code Red ALL CLEAR" announcement.
6. When the "Code Red ALL CLEAR" announcement is given, patients and staff may return to the department if Safety & Health staff or Campus Police officers have concluded that conditions are safe for such return (i.e., no lingering smoke conditions, water damage or other condition deemed to make the department not fit for use).

Approved by:	Review/Revision Date:
 _____ John Feldmeier, DO Professor & Chairman, Radiation Oncology	 _____ Date
 _____ Mark Chastang Vice President & Executive Director	 _____ Date
<i>Review/Revision Completed By:</i> Michelle Giovanoli	10/1990 11/1992 10/1993 2/1995 2/1996 3/1997 4/1999 1/2007 4/22/2010
Next Review Date: 4/1/2013	
Policies Superseded by This Policy: 38-17	