EXTENSION OF STAY

Extension Regulations: F-1 students are expected to complete their academic program by the date indicated on Form I-20 (line 5). If the academic program is not completed by that date, you must contact OISSS to determine whether you are eligible for an Extension. An I-20 will be created upon submission of the documents below.

Eligibility: Student must have continually maintained full-time student status.

☐ Personal Letter

A personal letter needs to include the following:
1. Name, major, and the date your attendance began at UT.
2. Explain the academic and/or medical reason(s) that prevented you from completing your education by the date indicated on the I-20. Legitimate reason(s) to be considered by the Department of Homeland Security (DHS) are:
   a. Change of major,
   b. Change of research topic,
   c. Unexpected research problems,
   d. Verifiable and documented illness
3. Indicate expected completion date.

☐ Supporting Documentation

1. For academic reasons:
   a. Statement from your academic advisor and/or department chair clarifying the date you began your program, your expected completion date, and verification of legitimate academic reason.
2. For medical reasons:
   a. Statement from physician verifying the medical condition.
3. Updated financial documentation indicating that you are financially able to cover expenses throughout your extended period of study, i.e., financial guarantee, assistantship, scholarship letter, or bank statement.

The following documents should also be brought to the appointment:

☐ I-20
☐ Passport (valid 6 months from the time of appointment)
☐ I-94 (Copy of original or for an electronic copy go to www.cbp.gov/i94)