University of Toledo College of Pharmacy

Professional Division Student Experiential Education Agreement

Experiential education is an important and required component of the Professional Division curriculum for both the Doctor of Pharmacy (PharmD) and Bachelor of Science in Pharmaceutical Sciences (BSPS) degree programs at The University of Toledo College of Pharmacy. To enroll in and complete the College’s Professional Division by participating in the experiential education program, each student must read and agree to the following policies:

1. All Professional Division students must complete the experiential component of the curriculum prior to graduation. The length and nature of the experience is determined by vote of the faculty of The University of Toledo College of Pharmacy. Students enrolled in any of the BSPS programs need to complete a 6 to 12 credit hour practicum, usually in the summer between the 3 year and the 4 year, or in the spring semester of the 4 year of the program of study. Students enrolled in the PharmD program need to complete 32 semester hours (1280 hours) of clinical clerkship, which comprise the final two semesters of the curriculum.

2. There are student paid fees associated with the experiential education program. These fees cover administrative costs and contractual agreements with affiliated sites for the provision of supervised experiential preceptors. All experiential program fees are calculated by the administrative faculty of the College of Pharmacy and approved by The University of Toledo Board of Trustees. The practicum fee of the BSPS program is assessed over four consecutive semesters in equal increments; the fee for the PharmD program is assessed in equal increments over the fall and spring semesters of program years 3 through 6.

3. Each student must successfully complete the prerequisites for the experiential program in order to participate in the BSPS practicum or the final two semesters of the PharmD program. A cumulative graduate GPA of 3.0 or higher is required to participate in the experiential portion of the PharmD program. Most BSPS practicum sites require students to have a cumulative undergraduate GPA of 3.0 for acceptance at their site.

4. By policy of the National Association of Boards of Pharmacy and in accord with accreditation guidelines, students are not paid for participation in the PharmD clerkship program. Rather, the hours of experience are credited to the experiential requirement determined by the boards of pharmacy for eligibility to sit for the pharmacist licensure exam (NABPLEX). In contrast, some BSPS practicum sites compensate students for expenses and/or effort during the experience. However, there is no guarantee of any payment for participating in the BSPS practicum.

5. A urine or serum drug-screening test may be required prior to students participating in any experiential program site affiliated with The University of Toledo College of Pharmacy. In addition, other health requirements must be met as determined through affiliation agreements with participating experiential sites. These requirements will be published and made known to students prior to experiential site selection. All students must conduct themselves in a professional and ethical manner during the experiential program.

6. The directors of the experiential programs have ultimate responsibility and authority for experiential placement of students in their respective programs. Students may submit preferences regarding the location and site for the experiential education component, but students are not allowed to set-up or schedule, nor are they guaranteed, placement at specific experiential sites. The experiential program directors will do their best to consider student preferences, however, preceptor availability, overall site capacity and terms of the site affiliation agreements may preclude the meeting of any given student preference. For students participating in the BSPS program, the Director of the BSPS Practicum Program will coordinate the communication of materials between students and potential experiential sites. Students should realize that site selection is a match in which the sites select students. For both the PharmD and BSPS programs, the practicum site and the program directors work in tandem to assign student experiences.

7. There will be announced meetings for students regarding the experiential education component for both the PharmD and BSPS programs. It is the students’ responsibility to attend and participate in these meetings and obtain and assure understanding of the information presented.

8. Students authorize the College of Pharmacy Experiential Program directors to release academic records to experiential education sites for the exclusive use of determining experiential program placement.

I have read, had my questions answered, and agree to the above policies:

Student Name (Print) _________________________________      ID # __________
Student Signature ____________________________________      Date __________

Sign and return to WO 1227