Transfer Credit Inquiry (TCI) Form  
The University of Toledo  
College of Pharmacy & Pharmaceutical Sciences (CPPS)

The purpose of a TCI is to ensure the course taken at another institution will transfer as an equivalent course at UT.

There are two reasons to fill out this form:

1) **If the institution you are going to requires approval or verification from CPPS,**
   - Go to [www.transfer.org](http://www.transfer.org)
   - Print & attach the page(s) showing the class(es) you selected.
   - Fill in the chart as shown in the sample on the first line.
   - Do NOT put anything in the College Approval column.

2) **If you are taking a course not found on [www.transfer.org](http://www.transfer.org)**
   - Attach the syllabus & course description from that institution.
   - Fill in the chart as shown in the sample on the first line (leaving the UT Course Equivalent column blank).
   - Do NOT put anything in the College Approval column.

   ➢ Submit this form to the Office of Student Affairs – WO1227
   ➢ After two weeks, pick it up from the Office of Student Affairs – WO 1227.

It is your responsibility to have your transcript sent from the other institution as soon as possible after your grade has been posted. All official transcripts must be sent to:

The University of Toledo  
Office of Admissions  
MS #338, 2801 W. Bancroft St.,  
Toledo, OH  43606

**NOTE:** This form does not guarantee that a course is being offered at the other institution or that it satisfies your program requirements. Please check your degree audit!

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Please PRINT the following:   

<table>
<thead>
<tr>
<th>Name</th>
<th>Rocket #</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Transient Institution</th>
<th>State</th>
<th>Transient Course</th>
<th>UT Course Equivalent</th>
<th>College Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cuyahoga Community College</td>
<td>Ohio</td>
<td>BIO 1510</td>
<td>BIOL2150 &amp; BIOL2160</td>
<td></td>
</tr>
</tbody>
</table>

College Official Signature: _________________________________  Date: ______________

**College Official Notes**

01/27/11 djs