


<p>Name of Policy: Curriculum Modification; Standards that Require Curriculum Committee Involvement</p> <p>Policy Number: 3364-81-04-011-00</p> <p>Approving Officer: Dean, College of Medicine</p> <p>Responsible Agent: Associate, and Assistant Deans for Undergraduate Medical Education and Associate Dean for Faculty Development and Curriculum Evaluation</p> <p>Scope: All University of Toledo Campuses</p>	 <p>Effective date: 04/22/07</p>
<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy
<input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Reaffirmation of existing policy

(A) Policy statement

The College of Medicine Curriculum Committees oversee the educational program leading to the doctor of medicine degree. Any changes that impact the College of Medicine curriculum must be reviewed and approved by the Executive Curriculum Committee (ECC) and the Dean, College of Medicine, prior to implementation.

(B) Purpose of policy

The College of Medicine has a four year horizontally and vertically integrated curriculum. Changes in the curriculum at all levels impact the organization and the implementation process. This policy has been developed to identify issues that potentially may require curriculum reorganization and is meant to aide faculty, block and clerkship directors in identifying the effect of changes on the tightly integrated horizontal and vertical aspects of the curriculum.

(D) Procedure

The changes in curriculum that require ECC and Decanal approval include:

- Modifications of Educational Course Objectives (ECO) or the content of a clerkship or block (major modification is defined as change in course content that will affect its alignment with the Educational Program Objectives (EPO) of the school or impact other clerkship or blocks, this may also include allocation of resources)
- Major reorganization of teaching methods (major implies a change in teaching methods that may affect linkage to Educational Program Objectives or evaluation/outcomes).
- Revision of scope or type of evaluation methods (formative or summative evaluations) or substantial change in the use of narrative evaluations.
- Change in duration of a block or clerkship.
- Change in leadership of a preclinical block or clinical clerkship (required/elective).
- Change in curriculum that requires reorganization of multiple blocks or clerkships.
- Development of a new basic science course.
- Development of new clinical electives.

- Addition of new teaching sites, programs or teaching content.
- Change in teaching venue in clerkships (addition or reduction in number of sites).

<p>Approved by:</p> <p>Jeffrey Gold, M.D.</p> <hr/> <p>Name</p> <p>Dean, College of Medicine</p> <hr/> <p>Title</p> <hr/> <p>Date</p> <p><i>Review/Revision Completed by:</i></p>	<p>Policies Superseded by This Policy: None</p> <p>Initial effective date: 02/15/05</p> <p>Review/Revision Date:</p> <ul style="list-style-type: none">• 02/15/05• 02/28/06• 04/22/07 <p>Next review date: 04/22/10 (three years from most recent revision/review date)</p>
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